

Fraudulent Purchase Requests

Please be aware that there is another Purchase Request scam (similar to June 2014) involving fraudulent request for quotes to vendors on behalf of the UCF Purchasing Director. Although it primarily impacts vendors, we are sharing this alert to prevent the use of the university's name and information in this scam as well as to protect our valued vendor community.

Note that unsuspecting vendors may respond with a quote to the below email from the scammer and in turn receive a well-designed purchase order with the UCF logos from the scammer. The vendor will ship the items to an address provided by the vendor and vendor will contact UCF for payment that will not be paid.

"Dear Sales,

My Name is Gregory Robinson and I am the Director of Purchasing & Account Payable Officer for University of Central Florida. I am directed to your location to purchase the below listed product.

Motorola CP200D Radio VHF 16 Channel 5 watt (Analog) --- 50 Units

Please indicate all prices FOB to our place of business with Net due in 30 days after the invoice date and indicate when your price quote shall expired.

Please advise as soon as possible with price quote, so I can prepare the PO and have it send to you to finalize the order."

If vendors contact you to verify a request for quote that you did not place; please respond promptly that it is a scam. If the vendor is inquiring about an order in your name that you did not place, inform the vendor not to fill the order and report the incident to their local law enforcement. You should also contact the UCF Security Incident Response Team within the UCF Police Department.