



Sales & Service for Standby Engine Generators

Genset Service, Inc.
545 Johns Road
Apopka, Florida 32703

Wednesday, May 22, 2013

University of Central Florida
Purchasing Department
12479 Research Parkway, Bldg. 600
Orlando, FL 32826

Letter of Transmittal

To Whom It May Concern:

Genset Services Incorporated is an industrial generator maintenance company that has served Florida's business, municipal & state generator markets since 2003. The accompanying information is being submitted and was prepared by Jose Santos, Genset Services, Inc. – Vice President of Operations for Central Florida in direct response to the University of Central Florida's Invitation to Bid #1225LCSA Annual PMI and Demand Services for Emergency Generators. Our proposal is based on the instructions and specifications outlined in the Invitation to Bid and without collusion with any other person, company or entity. Additionally, we aren't in default of any given service agreement or involved in any litigation thereof.

Industrial generator maintenance and emergency generator repair are our primary business. We fully recognize and understand the scope and detail of the Invitation to Bid as it is written and we respectfully submit that we have the fully trained & qualified personnel, financial resources, equipment, facilities and experience required to exceed the requirements of same. Additionally, we are prepared and able to perform the work within the indicated schedule of the Invitation to Bid and within the dollar amounts submitted in our proposal.

The University of Central Florida is the type and size of customer we want and prefer. The number of generators, potential length of the contract, the type of service required and the geographical location of the school, are all equally good reasons for our interest in this business and or bid. Genset Services, Inc. would like to develop a long term business relationship with the University and the submittal of this proposal is our best effort in regard to same.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jose Santos', is written over a horizontal line.

Jose Santos
Vice President & Orlando Service Manager

University of Central Florida

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ITB NO. 1225LCSA

Due: 2:00 PM Friday May 24, 2013



Sales & Service for Standby Engine Generators

Genset Services, Inc. – North Service Center

Jose Santos – Vice President / Orlando Service Manager

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Company Overview & Qualifications

Genset Services Incorporated is a state-wide generator maintenance, repair and emergency service company with two strategic locations serving the entire state. Our Corporate Headquarters and South Service Center are located in Pompano Beach and our North Service Center is located in Apopka. In addition to offering power generation maintenance, we are one of two Generac Industrial Generator Distributors in the State and we are a Doosan Infracore (former Ingersoll Rand) large mobile generator Distributor. Our core business is contracted generator maintenance with generator sales, installation, rental, service training and parts as smaller segments of our business. Commercial and industrial diesel & gaseous generators are our mainstay and our principle area of expertise. We have select customers that manage and operate power generation equipment serving; medical facilities, utilities, large commercial buildings & complexes, municipalities & state agencies and state-wide companies with multiple locations. We promote and apply time proven standardized processes and procedures to offer cost effective and reliable preventative maintenance service.

Founded in 2003, we are a constantly expanding ten year old company and we currently employ over forty employees with annual sales in excess of 10 million dollars. Over two thirds of our team can be dispatched directly from home and they are in the field daily performing NFPA 110, DNV & ACHA compliant inspections, maintenance & repairs. Unequalled communication and setting the industry standard for customer service are a company wide goal for every Genset Service's employee. Being a small private company allows us to know our customers, react quicker and be the exception. We do the work as specified or quoted and without cutting corners. We follow original equipment manufactures recommended maintenance guidelines or procedures and we use the parts and materials they recommend and accept. Twenty-four hour a day emergency service without an answering or dispatch service is one thing that clearly separates us from our competitors. A Genset Service's employee answers every call and our technicians are dispatched from that single point of contact. Our employees understand the nature and urgency of our industry, so we are always ready when you need us.

Our technicians are dispatched daily throughout the state to perform routine general maintenance duties, but they are constantly available as needed for immediate repairs. By virtue of having customers coast to coast and general maintenance duties thereof, we always have field service personnel nearby. Unlike some companies, we don't have area specific or territory based field service technicians, so we have multiple field assets at our disposal every day. All of our technicians are dispatched from our Service Centers, but they also can be dispatched from their home when needed.

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On a daily basis, our technicians are scheduled to perform a variety of routine maintenance services. This includes load bank testing and fuel polishing, as a scheduled general maintenance task too. When needed and as required, we perform small and large repairs on generator ends, engines, enclosures & transfer switches. The small less pressing repairs being scheduled to be performed in conjunction with other work or scheduled maintenance to save time and money. The larger jobs being scheduled to minimize downtime, rental or repair expense. The larger repairs consist of everything from replacing a large radiator core to installing a new fuel tank. From transfer switches to replacing transition duct work or louvers, we can complete the job without a subcontractor. We service all brands of generators, engines and switchgear and we perform any and all repairs that come our way in the process.

With long standing relationships with virtually every power generation equipment manufacturer of merit, we also have expert factory technical resources at our disposal as needed. These relationships benefit us most when working on equipment that may be under warranty or in situations where parts or components have defects or faults that may need to be pursued under warranty with the equipment manufacturer directly. Knowing who to contact and having an existing working relationship always makes getting answers quicker and simpler. From installing new factory firmware in a generator controller or sourcing the best price on a large and costly component, our long term business relationships in the industry and our company wide buying power benefit our customers as well.

Having two Service Centers allow us to serve the entire state, while affording us the added staff for any regional or area specific emergency that may come our way. Our North Service Center consists of eight Generator Service Technicians (one of which is a Service Manager), a Service Writer, a Generator Service Account Representative, a Service Coordinator and a Warehouse person. Our South Service Center is our back-up support in the way of additional technicians and equipment. By pooling our resources, both our North and South Service Centers have the ability to increase in size for extra support in an emergency. Also, the added redundancy of two locations gives our customers the security of a complete secondary infrastructure and hierarchy when called upon to support them in a time of crisis affecting a given region of Florida. From forwarding our phones to transferring mobile generators to the area of need, having a second location is a great benefit to our customers. Our two Service Centers provide the secondary support we require and our customers expect in an emergency situation affecting a given region of Florida or an entire community.

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Our North Service Center would be our point of service for University of Central Florida. Cloud. All communications, reporting, billing, service coordination and dispatch would be handled by this location. Our Service Manager and Genset Services Corporate Vice President Jose Santos and our Service Coordinator Brian Szuba would be the primary points of contact for Service. Bill Keppel would be your Accounts Representative and Service Writer handling the follow-up quotes and proposals. Our team of seven field generator service technicians operating out of Apopka would be responsible for all of the maintenance and service repairs.

Our 5,000 square foot North Service Center in Apopka houses all of the personnel, spare parts and specialized equipment to support this business. Our warehouse also contains the most common spare (voltage regulators, engine block heaters, generator and transfer switch control boards, control and safety relays, governor controllers and actuators) for the most common generators. These parts are often required to repair or replace components over a weekend, holiday or in an emergency situation. Our more specialized or trailer mounted equipment like mobile generators, load banks, fuel polishing equipment, mobile cranes, cutting torches or plasma cutters, pipe threaders and welders are housed and dispatched as required from this location too. All of our service trucks are well labeled late model $\frac{3}{4}$ ton side access tool box panel vans or workbed trucks and all of them have the capacity to safely and legally tow everything from a G290 rental generator to our largest load bank. Our service technicians drive their trucks home each night and they can easily be dispatched directly as needed. They frequent our Service Centers on a weekly, if not daily basis depending on the work scheduled or the job being performed. Additionally, our service trucks carry the spare parts required for both daily repairs and the less common after-hours calls. With eight field service trucks that are fully stocked and constantly restocked with all of the tools and spare parts required to perform general maintenance and basic service repairs in a single visit, our North Service Center has the capability to serve our customers very well for both emergency service or routine maintenance.

Genset Service's primary focus and core business is commercial power generation service. We perform annual, semi-annual, quarterly and monthly maintenance in our normal course of business. Our typical customer has power generation equipment to support life safety, critical support equipment or basic essential services. Our primary mission is to maintain their equipment and to keep it in working order at all times. Our secondary mission and function is non-emergency and emergency repair, for those times when equipment fails to work as designed or when parts or components fail prematurely or without notice. Our North & South Service Centers are our regional offices and warehouse locations for spare parts, equipment and specialized tools. We own our service equipment & machinery and we offer all power generation maintenance services in house, without the use of subcontractors.

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Technician Experience, Certifications & Training

Located throughout Florida, our Generator Service Technicians are factory trained and certified on all brands of generators, engines and switchgear. The level of training varies, but we have certified technicians to work on; Generac, Caterpillar, Cummins, Detroit Diesel, John Deere, Mitsubishi, Iveco, Kohler, Baldor, Tradewinds, Onan, Hino, Ford, Hyundai, Daewoo, Doosan, Kia, General Motors, Chrysler, Deutz, Volvo, Asco, Russell-Electric, Thompson Technology, Lake Shore, GE, Zenith, Marathon, Stamford Newage equipment.

Since we only service and repair power generation equipment and industrial engines, all of our technicians are factory trained and qualified for generator specific work. Whereas some companies may have field service employees that are specifically trained or skilled to work on industrial electrical systems or off-highway equipment, all of our staff is dedicated to power generation.

By having multiple technicians that support a given customer as opposed to the same one each time for maintenance or repair service, we have a second set of eyes to evaluate the equipment or spot potential issues. Also, by having multiple technicians service a given customer, we are much less concerned when a tech is on vacation or unavailable, since multiple technicians will know the customer, their sites and the equipment thereof. Having multiple technicians service a given customer is a strategy we encourage and utilize.

Our technicians possess the much needed and sought after generator specific trouble shooting and technical skills required of today's generator technician. The critical judgment needed for forecasting and predicting the replacement or useful life of a given wear part is a skill our technicians use every day. Having experienced and equally qualified staff is the key part of properly maintaining your power generation equipment and ensuring it is operating correctly.

All of our Generator Service Technicians wear easily identifiable company uniforms and any required safety gear, including electrically insulated steel toe boots, rubber aprons, safety shields or glasses, anti-static protection and reflective vests. Our uniform shirts have both the technician's name and our company name and logo on them. We also have our company name, logo and phone number on our service trucks. This may seem minor, but in a day and age where people question everything, these simple measures eliminate nuisance phone calls or questions as to who is on site. By doing so, we also promote a very professional appearance and offer a uniform company image our customers expect. In addition to being a Drug Free Work Place, we also are a Tobacco Free company. We don't allow the use of any tobacco products by our employees on company time, our premises or on a jobsite.

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NORTH SERVICE CENTER

Jose Santos – Corporate Vice President & Service Manager

26 years of power generation experience as a Generator Technician, Service Manager and Vice President of Genset Services, Inc.

- U.S. Army Engineers School Power Generation Equipment Repairer
- Kohler DEC 550 Controllers & MPAC-1000 ATS Controllers
- Generac GEN II & Standby Power Systems
- Lake Shore Transfer Switch Service Training
- Thompson Technology 800 Series Transfer Switches
- Generac Phase A Certification
- Generac Phase B Certification
- Generac MPS Certification
- Kohler Standby Generator & Controls Certification

Dick Schulz – Service Sales, Technician & Service Writer

39 years of power generation experience as a Generator Technician, Service Manager and Service Sales & Support Representative

- Kohler Standby Generator & Controls Certificate
- Lakeshore Transfer Switch Service Training
- Mitsubishi Large Engine Training
- National Fire Protection Agency Member (NFPA)

Henry Hawkins – Lead Service Technician

21 years of power generation experience as a Generator Technician

- A.S. Applied Science College of Air Force
- U.S.A.F. Combat Communicator
- U.S.A.F. Power Production Apprentice
- U.S.A.F. Electric Power Production
- U.S.A.F. Combat Maintenance Tech
- Caterpillar Basic Electrical Power Generation (EPG I)
- Caterpillar Introduction to Electronic Engines
- Caterpillar Basic Fuel Systems
- Caterpillar Introduction to 3500 Series Engines
- Caterpillar Fuel System Diagnostics
- Caterpillar Parallel & Switchgear
- Caterpillar Small Bore Engine Certification
- Thompson Technology Switchgear & Controls
- Kohler Transfer Switch & Controls
- Kohler PD Series Switchgear
- Generac Level I Service Training

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- Generac Industrial Service Training
- Lake Shore Transfer Switch Certification

Dan Waldron – Service Technician

- 6 years of power generation experience as a Generator Technician
- Generac Level I Service Training

Stephan Dennis - Service Technician

- 7 years of power generation experience as a Generator Technician
- Wyo-Tech Certified Diesel
 - Lake-Tech Diesel Engine Training
 - Generac Level I Service Training
 - Generac Commercial Certification
 - Lake Shore Transfer Switch Certification

Tim Hall – Service Technician

- 5 years of power generation experience as a Generator Technician
- U.S. Navy Maintenance Tech
 - Licensed F.A.A. Airframe & Powerplant License
 - A.S. Aviation Maintenance Technology Embry-Riddle Aeronautical University
 - Generac Level I Service Training

Dylan Starh – Service Technician

- 4 years of power generation experience as a Generator Technician
- Lake County Vo-Tech Diesel Engine Training
 - Generac Level I Service Training

Mark Hussey – Service Technician

- 39 years of power generation experience as a Generator Technician
- Cummins & Onan Standby Generator
 - Cummins Bridge way New Source Performance
 - Eight Hour Electrical Safety Standards Course NFPA 70E
 - Cummins OHCP & CHCP Automatic Transfer Switch Training
 - Cummins Power Rent II – Paralleling Generators
 - Cummins Power Command Controls Training
 - Cummins OTPC & In power Service Tool Training
 - Cummins Digital Paralleling Training
 - Cummins Advanced Service Training
 - Onan Industrial Level II Certified Service Training
 - Onan Industrial Level I Certified Service Training
 - Onan Transfer Switch Training
 - Cummins Onan Engine & Generator Preventative Maintenance
 - Generac Standby Generator Technical Training School

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- Flygt Pump Training Course
- Onan Electrical Training Seminar
- Onan Marine Service School Technical Training
- Onan Class A Training School Certificate
- Onan Industrial Level III Service Technician
- Onan Industrial Level II Service Technician

Brian Szuba – Service Coordinator

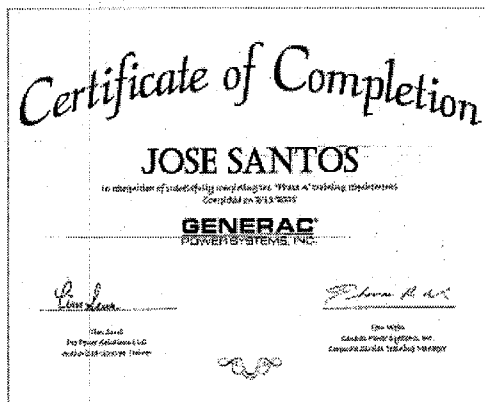
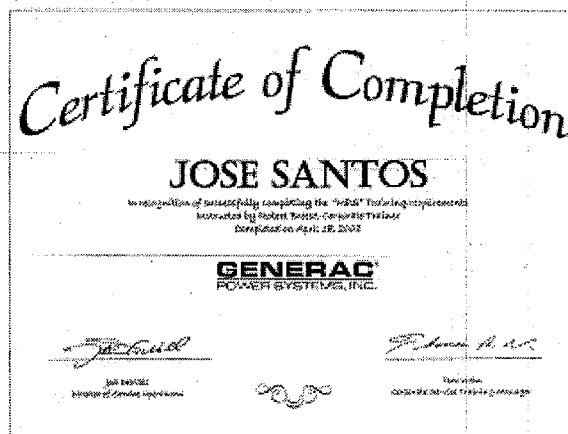
18 years as a Service Dispatcher, Parts Manager & Service Technician
-Kohler Parts Training

Bill Keppel – Service Sales & Support

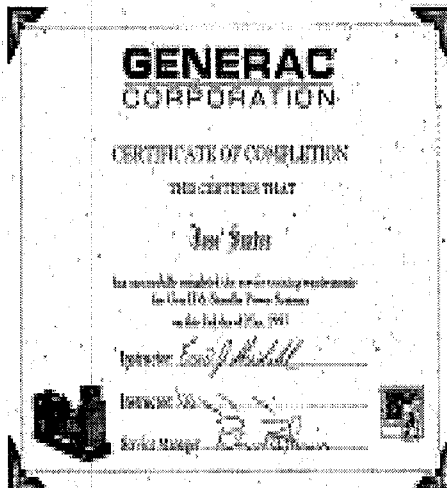
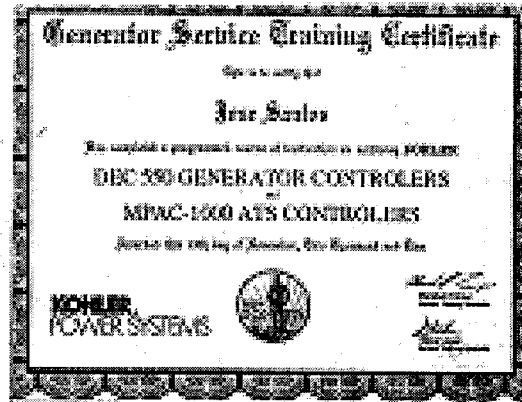
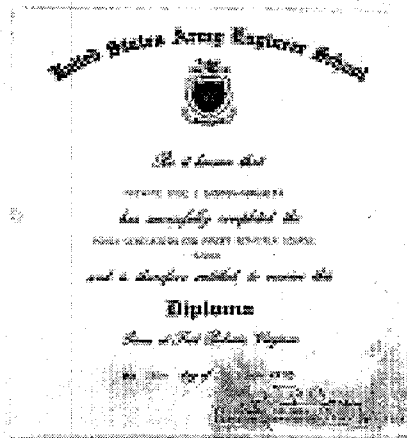
23 years of power generation experience as a Power Generation Manufactures
Representative & Distributor

- B.S. Management of a Technical Operation Embry-Riddle Aeronautical University
- A.S. Aviation Maintenance Technology Embry-Riddle Aeronautical University
- F.A.A. Airframe & Power Plant License

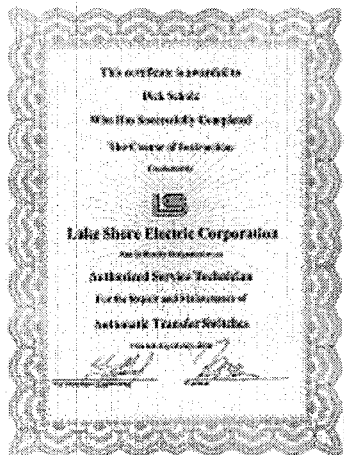
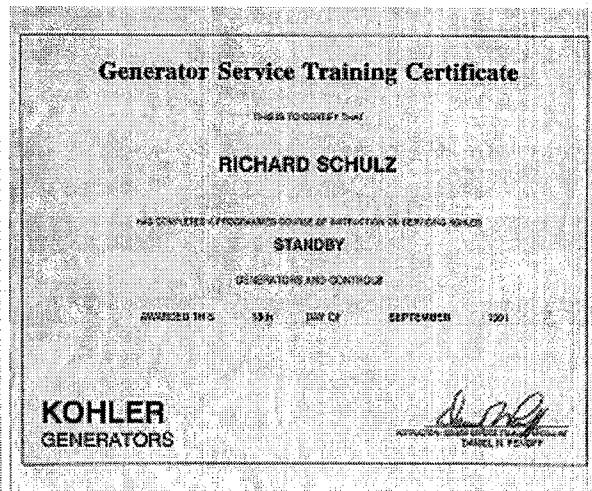
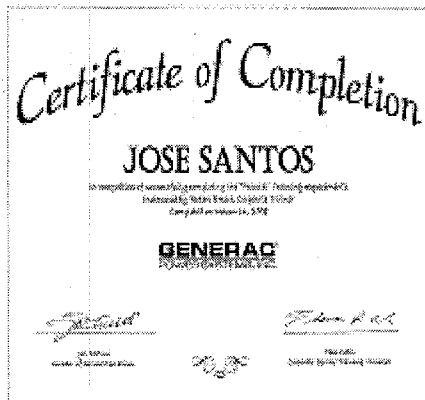
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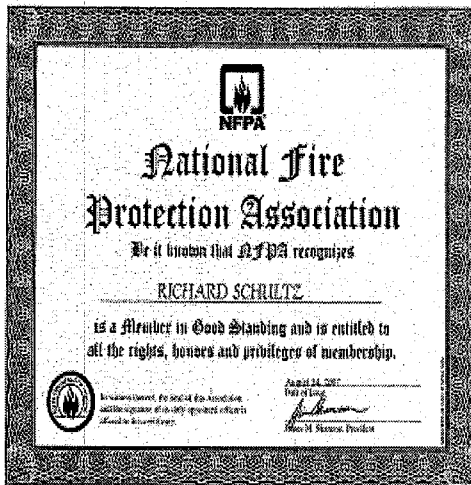
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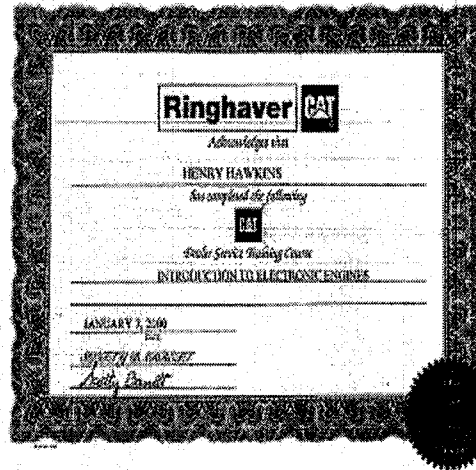
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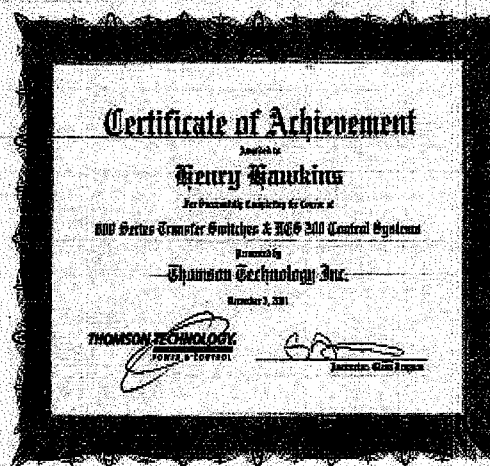
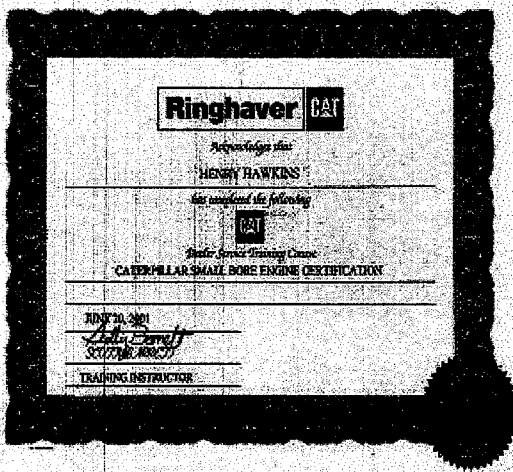
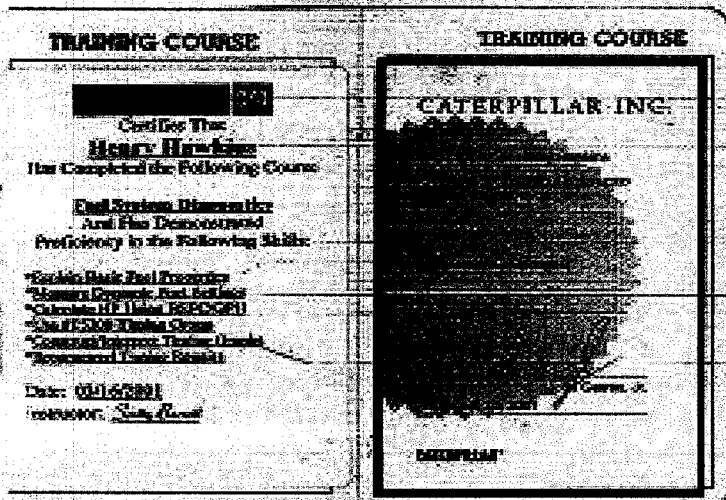
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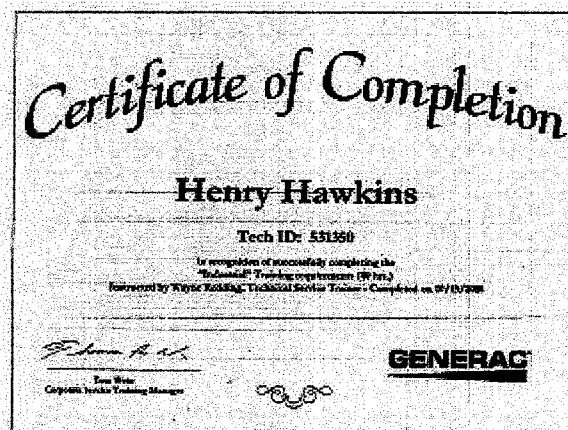
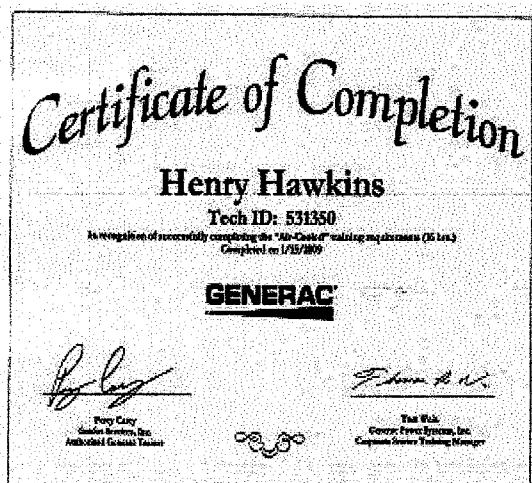
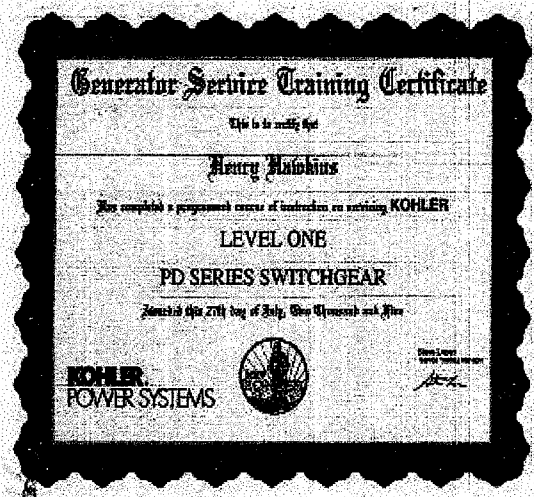
University of Central Florida
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ITB NO. 1225LCSA



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Annual PMI and Demand Services for Emergency Generators
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LS **THIS CERTIFICATE IS AWARDED TO** **LS**

HENRY HAWKINS

WHO HAS SUCCESSFULLY COMPLETED NECESSARY CERTIFICATION
 CONDUCTED BY

LAKE SHORE ELECTRIC CORPORATION
BEDFORD, OHIO

AS AN

**AUTHORIZED SERVICE TECHNICIAN FOR THE REPAIR AND MAINTENANCE
 OF AUTOMATIC TRANSFER SWITCHES**

JULY 24, 2008

LS *[Signature]* **LS**
[Signature] *[Signature]*
 Vice President President

Certificate of Completion

Daniel Waldron

Tech ID: 541313
 In recognition of successfully completing the "Air-Cooled" training requirements (48 hrs.)
 Completed on 7/11/2008

GENERAC

[Signature] *[Signature]*
 Perry Cary Tim Wile
 General Services, Inc. General Services, Inc.
 Authorized Service Trainer Corporate Service Training Manager

LS **THIS CERTIFICATE IS AWARDED TO** **LS**

STEVEN DENNIS

WHO HAS SUCCESSFULLY COMPLETED NECESSARY CERTIFICATION
 CONDUCTED BY

LAKE SHORE ELECTRIC CORPORATION
BEDFORD, OHIO

AS AN

**AUTHORIZED SERVICE TECHNICIAN FOR THE REPAIR AND MAINTENANCE
 OF AUTOMATIC TRANSFER SWITCHES**

JULY 24, 2008

LS *[Signature]* **LS**
[Signature] *[Signature]*
 Vice President President

Certificate of Completion

Stephan Dennis

Tech ID: 531353
 In recognition of successfully completing the "Generac" training requirements (48 hrs.)
 Completed on 7/11/2008

GENERAC

[Signature] *[Signature]*
 Perry Cary Tim Wile
 General Services, Inc. General Services, Inc.
 Authorized Service Trainer Corporate Service Training Manager

CERTIFICATE OF COMPLETION

Stephen Dennis

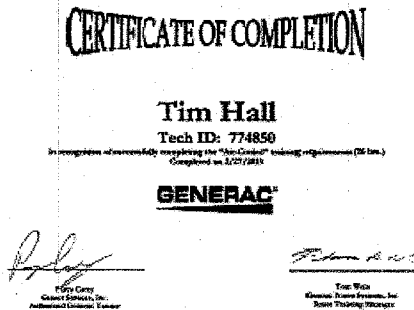
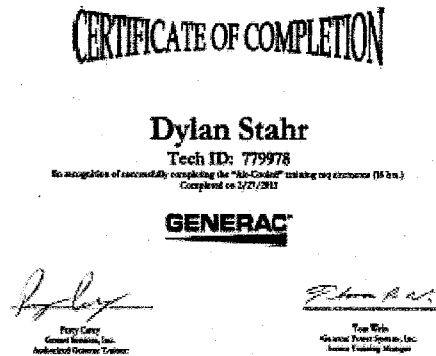
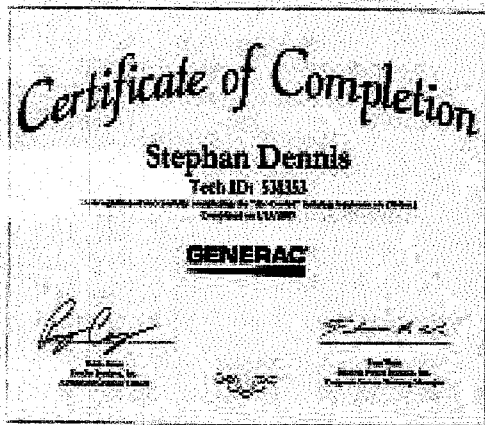
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 Completed on 2/27/2013

GENERAC

[Signature]
 Perry Cary
 General Services, Inc.
 Authorized Service Trainer

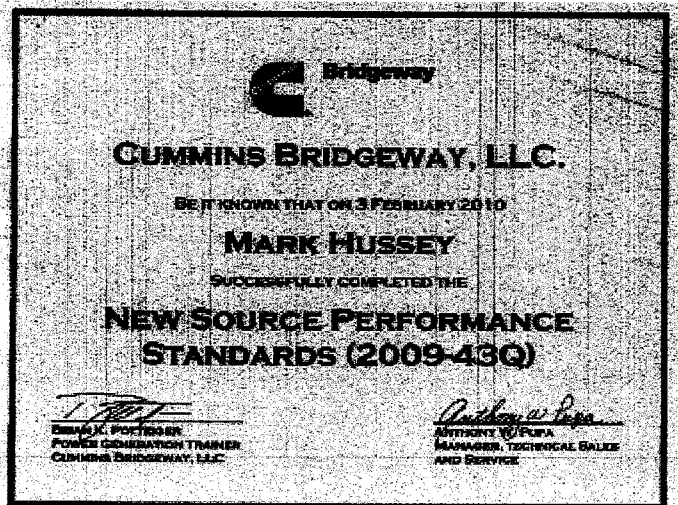
[Signature]
 Tim Wile
 General Services, Inc.
 Senior Training Manager

University of Central Florida
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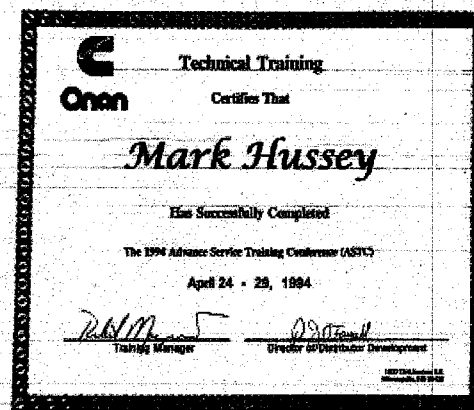
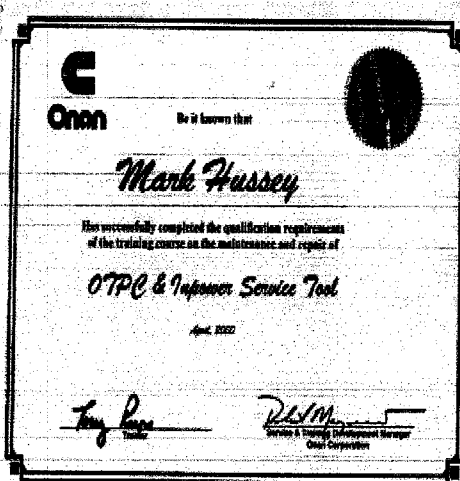
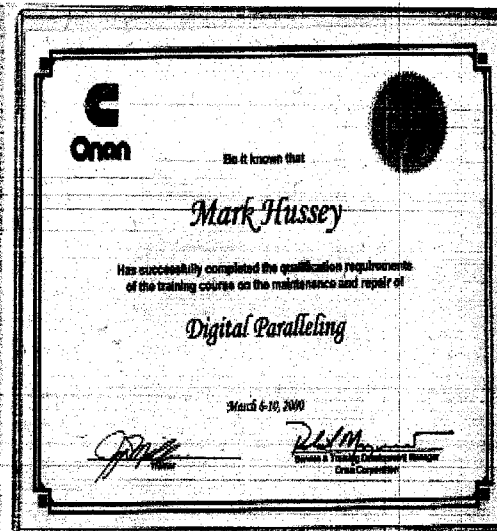
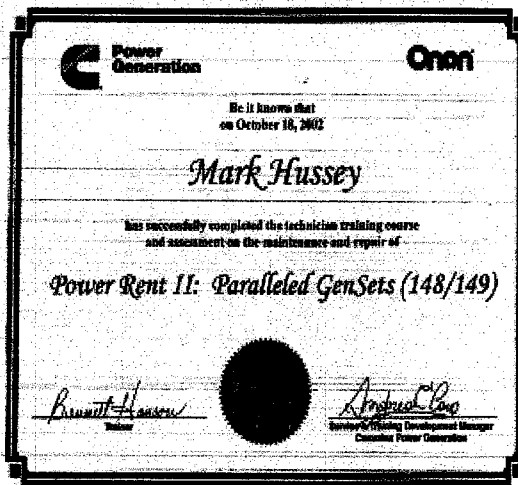


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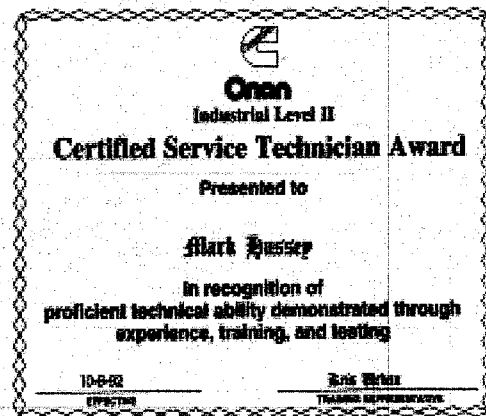
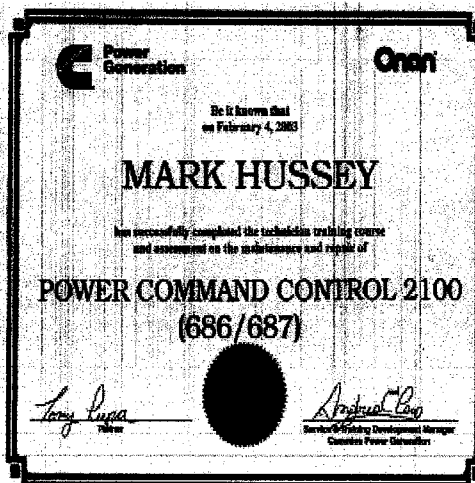
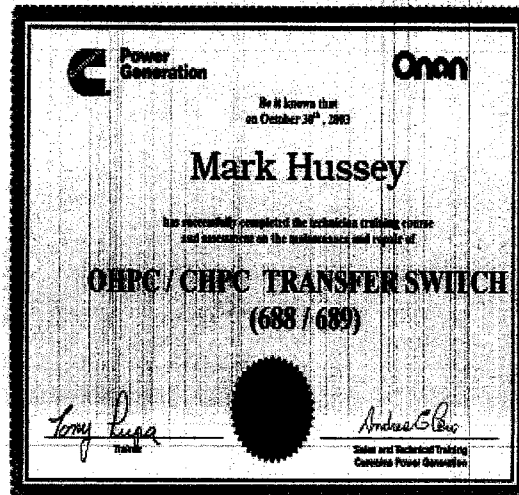
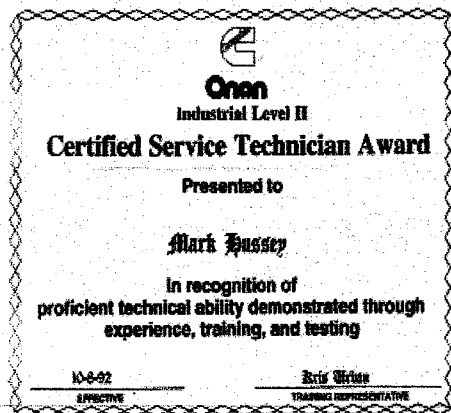
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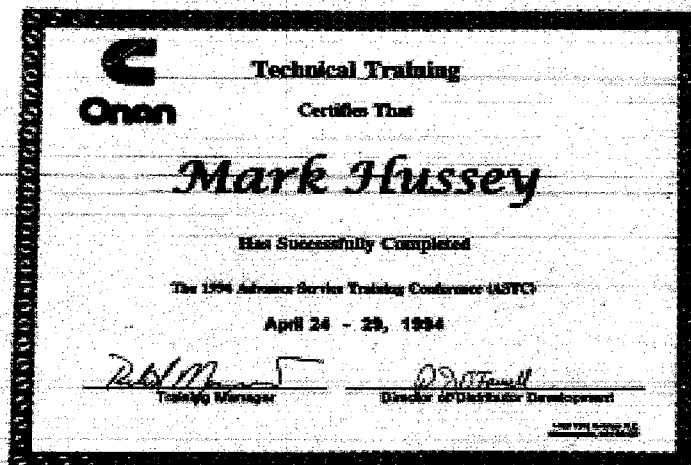
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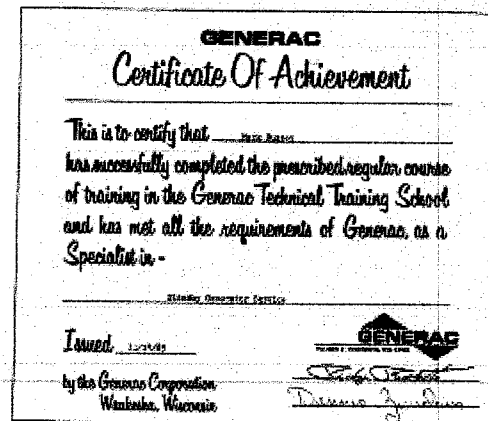
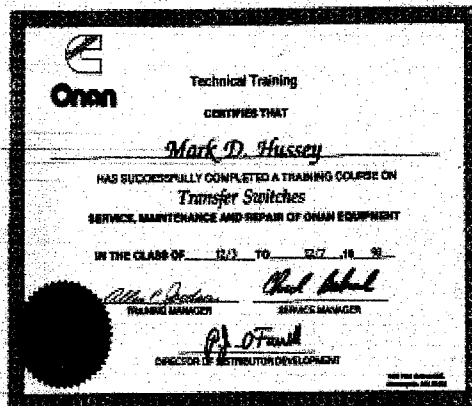
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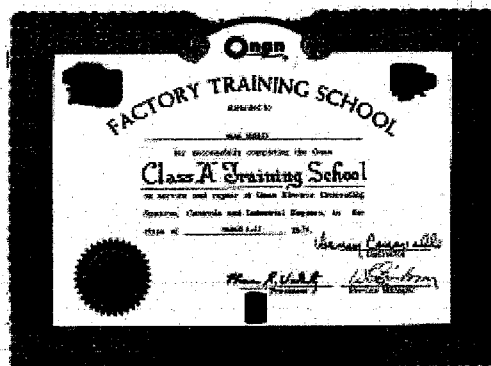
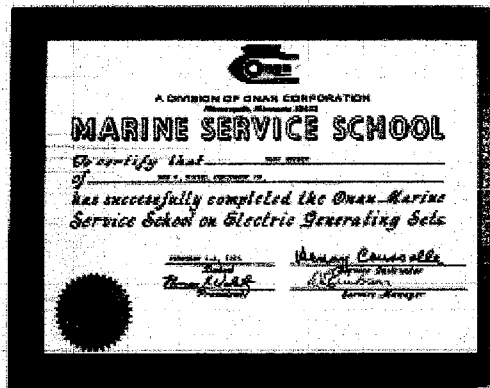
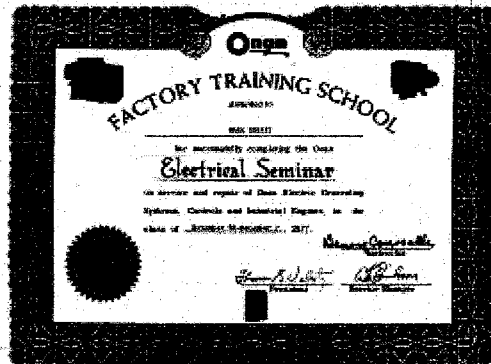
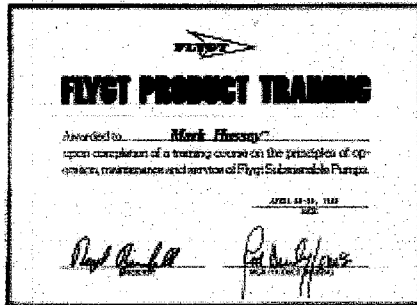
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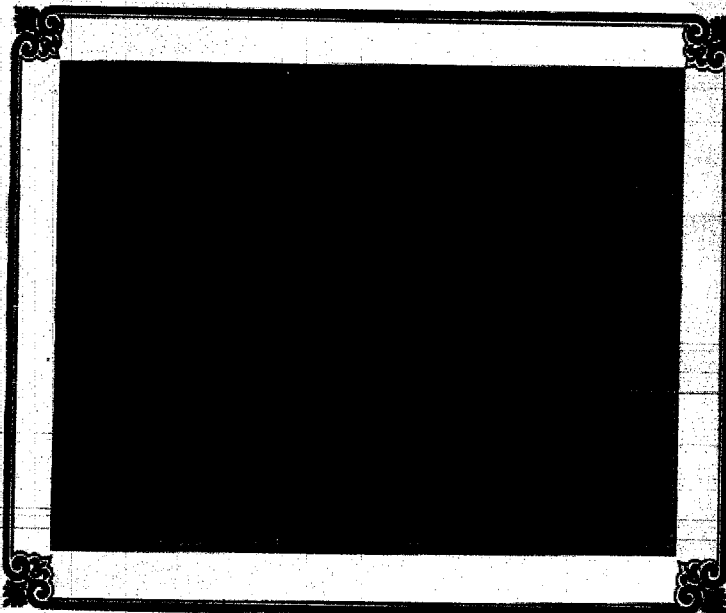
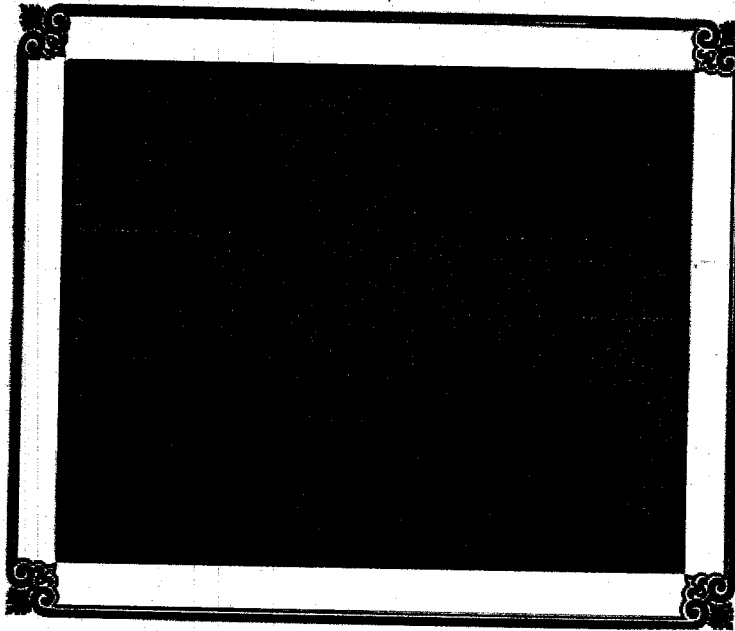
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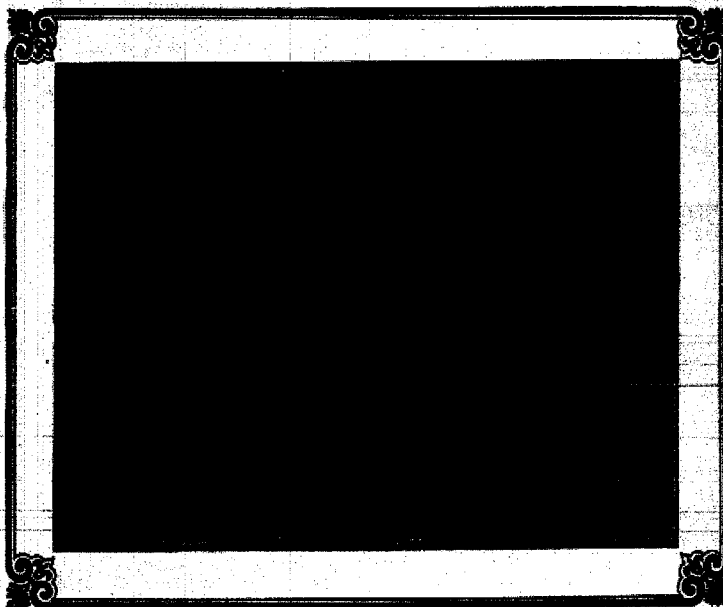
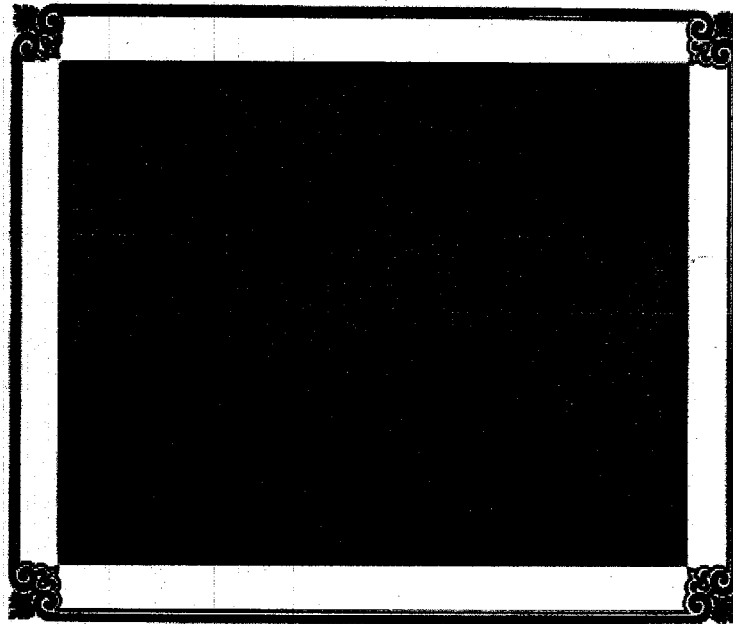
Service Approach

Our approach to the preventative maintenance of the University's generators and switchgear would follow our NFPA compliant inspection standards and practices. Standardized documentation and required completion of same are the corner stone of our approach. Also, having technicians that know the customer and their processes and procedures are the key elements too. Experience has taught us that investing the extra time and expense of having two or more technicians on site for the initial maintenance work is critical to a quick response in a time of need too. The eventual payback comes by having multiple technicians who know the people, the equipment and the facilities. Additionally, having two or more Generator Technicians that can equally respond to the same customer without issue or question, allows us to be less concerned when someone is on vacation or otherwise unavailable. In the wee hours of the morning, having multiple generator technician that know exactly where to go, how to access the equipment and what to expect are our key to maintaining our service commitment and providing an unequalled service response time.

Typically, we use our duplicate copy Site Survey, Preventative Maintenance, Follow-up Repair and Load Banking Forms for all of our service work. These forms indicate the technician, the equipment, the day and time and easily document the findings for follow-up work to be performed and load banking test results. These forms also satisfy most inspectors. The follow-up form allows us to give the customer a duplicate copy, while allowing us to have a copy for our records and for the Service Writer's reference for the preparation of a repair quote. Both of these forms and our Site Survey and Preventative Maintenance forms are attached at the end of this proposal.

We use OEM parts and we follow the manufacturer's recommendations in the materials to complete the job. A prime example is a coolant change. We use the manufacturers' recommended 50% mixture of approved antifreeze to a 50% mixture of distilled water. Additionally, for all of the wet liner engines, we will add a coolant conditioner (SCA) to the point of one gallon per four gallons of the coolant mixture per the manufacturer's recommendation. The added effort and cost to use distilled water versus tap water or the addition of the coolant conditioner are what may make our service more expensive than the other company, but performing the job correctly is the key to our success and the reliable operation of our customers' equipment and protecting their asset. The vendor who chooses to use less coolant to save a buck or omits the wet liner conditioner may be providing the least expensive service, but the savings comes at a price that may mean increased wear or cooling system component failure (water pump, block heater, oil cooler, thermostat or premature radiator failure).

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Emergency Service

In the unlikely event of a regional or state-wide emergency (natural disaster, severe weather or an act of terrorism) and under our approach to service during this difficult time, Genset Services will respond as we do on a daily basis. We are not limited to a single contact person or emergency phone number either. We answer our phones twenty-four hours a day and we don't rely on an answering or dispatch service to schedule service calls. If a phone is not answered after three rings, it automatically switches or forwards to the Service Manager at our other branch. Additionally, we have three different forms of phone connection (AT&T, Verizon & T-Mobile) available, all of which have the capability to be seamlessly forwarded to the next available option or phone service as needed. Our internet service and messaging thereof run congruent to our phone system and our ability to monitor internet messages is the same as our phone system. Our computer system uses a sequel or back-up server that is well outside of our region (Southeast). All relevant service information (contacts, equipment, locations, service records, parts inventories (warehouses and individual service trucks) is safeguarded from any form of damage and our access to the information is considered to be fail safe. If one of our branches is so greatly affected and their ability to respond is completely compromised, the other branch will seamlessly assume the role of handling all service functions and this includes using the technicians and resources from the other branch. Our current level of Generator Service Technicians is very capable of meeting the needs and requirements of our customers in both a non-emergency and emergency situation. We have worked through multiple hurricanes and tropical storms and the experience gained during that time has helped us form the system of communication we currently employ.

University of Central Florida
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Insurance, Business Licenses & Forms

Insurance

		CERTIFICATE OF LIABILITY INSURANCE		OP ID: MB DATE (MM/DD/YYYY) 02/27/13																																																																																																																																																																											
<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</p> <p>IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).</p>																																																																																																																																																																															
PRODUCER INNOVATIVE INSURANCE CONSULTANTS, INC. 5461 UNIVERSITY DRIVE, #103 CORAL SPRINGS, FL 33067 THOMAS J. DEFRANCO		954-340-9551 954-340-9458		CONTACT NAME: PHONE (No. Ext.): FAX (No. Ext.): ADDRESS: PRODUCER LICENSE NO.: GENSE-1																																																																																																																																																																											
INSURED GENSET SERVICES, INC GENSET FIRE AND SECURITY LLC 3100 GATEWAY DRIVE POMPANO BEACH, FL 33069		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: FIRST MERCURY INSURANCE CO.</td> <td></td> <td>10657</td> </tr> <tr> <td>INSURER B: NATIONAL TRUST INSURANCE CO</td> <td></td> <td>20141</td> </tr> <tr> <td>INSURER C: COMMERCE & INDUSTRY INS CO</td> <td></td> <td>19410</td> </tr> <tr> <td>INSURER D: FCCI COMMERCIAL INSURANCE CO.</td> <td></td> <td>33472</td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </tbody> </table>				INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A: FIRST MERCURY INSURANCE CO.		10657	INSURER B: NATIONAL TRUST INSURANCE CO		20141	INSURER C: COMMERCE & INDUSTRY INS CO		19410	INSURER D: FCCI COMMERCIAL INSURANCE CO.		33472	INSURER E:			INSURER F:																																																																																																																																																							
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<p>COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:</p> <p>THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>LINE</th> <th>TYPE OF INSURANCE</th> <th>ADDL. SECT. NO. (N/A)</th> <th>POLICY NUMBER</th> <th>POLICY EFF. DATE (MM/DD/YYYY)</th> <th>POLICY EXP. 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University of Central Florida
Annual PMI and Demand Services for Emergency Generators
ITB NO. 1225LCSA

Safety Record (OSHA 300 Report)



Report as of: Apr 4, 2011

ACCOUNT:
GENSET SERVICES INC
4100 N POWERLINE ROAD
POMPANO BEACH, FL 33073

AGENCY:
Innovative Ins Consultants Inc
5461 University Dr Ste 103
Coral Springs, FL 33067

LOSS RUN DETAIL


WCC	Policy Number	Policy Type	Coverage Type	Effective Date	Incident Date	Incident Description	Incident Location	Incident Type	Incident Status	Incident Amount	Incident Deductible	Incident Co-insurance	Incident Retention	Incident Total	Incident Address
WCC	11/26/2010	001- WCC09A-53271	LT	12/21/2010	CLOSED	HENRY HAWKINS STRAIN OR INQUIRY BY LIFTING	WORKING IN THE FIELD, LIFTING A RAD	STRAIN UPPER ARM(UNC/CLAVICLE & SCAPULA)	11/09/2005	\$2,321.00	\$0.00	\$0.00	\$0.00	\$2,321.00	2320 CLARK STREET STE A10, APOPKA, FL 32703
WCC	11/25/2010	001- WCC09A-53271	MO	09/23/2010	CLOSED	DANIEL WALDREN STRIKING AGAINST OR STEPPING ON SANDING SCRAPING C	STEPPED ON A NAIL PUNCTURING HIS LE	PUNCTURE FOOT	12/14/2008	\$0.00	\$18.68	\$311.48	\$0.00	\$330.16	2320 CLARK STREET STE A10, APOPKA, FL 32703
WCC	11/25/2008	001- WCC07A-53271	MO	04/30/2009	CLOSED	JOHN SHERPITA FOREIGN BODY	BATTERY EXPLODED	FOREIGN BODY EYES)	03/04/2008	\$0.00	\$293.58	\$592.23	\$0.00	\$1,285.81	4100 N POWERLINE RD #204, POMPANO BEACH, FL 33073


*Recoveries include deductibles, co-insurance, and subrogation.

*Coverage type LT: Last Time Claims; MO: Medical Only Claims; EL: Employer's Liability Claims
 Apr 4, 2011

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Business License

CITY OF APOPKA LOCAL BUSINESS TAX RECEIPT 120 East Main Street, Apopka, FL 32703 License Year October 1, 2012 to September 30, 2013		No: 10055 Date: 12/12/12
Address: 545 JOHNS RD APOPKA, FL 32703	Activity: 08S5 SERVICE AND/OR REPAIR STANDBY GENERATORS & SWITCHGEAR	Tax 61.00 Penalty Transfer App Fee Other Total Paid 61.00
Issued to: GENSET SERVICES INC 545 JOHNS RD APOPKA, FL 32703		
A	MUST DISPLAY LICENSE/OWNER RESPONSIBILITY TO RENEW	 BUSINESS TAX OFFICIAL

CITY OF APOPKA LOCAL BUSINESS TAX RECEIPT 120 East Main Street, Apopka, FL 32703 License Year October 1, 2012 to September 30, 2013		No: 10054 Date: 12/12/12
Address: 545 JOHNS RD APOPKA, FL 32703	Activity: 08S1-1 SALES-OFFICE	Tax 61.00 Penalty Transfer App Fee Other Total Paid 61.00
Issued to: GENSET SERVICES INC 545 JOHNS RD APOPKA, FL 32703		
A	MUST DISPLAY LICENSE/OWNER RESPONSIBILITY TO RENEW	 BUSINESS TAX OFFICIAL

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Incorporation Certification

State of Florida
Department of State

I certify from the records of this office that GENSET SERVICES, INC. is a corporation organized under the laws of the State of Florida, filed on January 10, 2003.

The document number of this corporation is P03000003629.

I further certify that said corporation has paid all fees due this office through December 31, 2013, that its most recent annual report/uniform business report was filed on February 4, 2013, and its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this is
the Fourth day of February, 2013*



Ken Peterson
Secretary of State


Authentication ID: CC9234529543

To authenticate this certificate, visit the following site, enter this ID, and then follow the instructions displayed.

<https://efile.sunbiz.org/certauthver.html>

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Corporate Tax Status (W-9)

Form W-9 <small>Rev. October 2007</small> <small>Department of the Treasury</small> <small>Internal Revenue Service</small>	Request for Taxpayer Identification Number and Certification	<small>Give form to the requester. Do not send to the IRS.</small>
Name (as shown on your income tax return) GENSET SERVICES INC.		
<small>Business name, if different from above</small>		
Check appropriate box: <input type="checkbox"/> Individual sole proprietor <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company, enter the tax classification (Disregarded entity, C-corporation, S-corporation) <input type="checkbox"/> Other (see instructions) <input type="checkbox"/> Exempt payee		
Address (number, street, and apt. or suite no.) 3100 GATEWAY DRIVE		
City, state, and ZIP code POMPAHO BEACH, FL 33069		
<small>Use account number(s) here (optional)</small>		
Requester's name and address (optional)		
Part I Taxpayer Identification Number (TIN)		
<small>Enter your TIN in the appropriate box. This TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3. Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.</small>		
Part II Certification		
<small>Under penalties of perjury, I certify that:</small>		
<small>1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and</small>		
<small>2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and</small>		
<small>3. I am a U.S. citizen or other U.S. person (defined below).</small>		
<small>Certification instructions. You must check out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.</small>		
Sign Here	Signature of U.S. person 	Date 5/20/10
General Instructions		
<small>Section references are to the Internal Revenue Code unless otherwise noted.</small>		
Purpose of Form		
<small>A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions to an individual retirement arrangement (IRA).</small>		
<small>Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:</small>		
<small>1. Certify that the TIN you are giving is correct for you are waiting for a number to be issued.</small>		
<small>2. Certify that you are not subject to backup withholding, or</small>		
<small>3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.</small>		
<small>Note: If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.</small>		
Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:		
<ul style="list-style-type: none">• An individual who is a U.S. citizen or U.S. resident alien,• A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,• An estate (other than a foreign estate), or• A domestic trust (as defined in Regulations section 301.7701-7).		
Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.		
The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:		
<ul style="list-style-type: none">• The U.S. owner of a disregarded entity and not the entity.		
<small>Call No. 10291X</small>		
<small>Form W-9 (Rev. 10-2007)</small>		

University of Central Florida
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Site Survey Form



Site Name:		
Address:		
City:	Zip:	
Location of Genset:		
Generator Make:	Model:	
kVA:	Spec:	
kW:	Other Data:	
Engine Make:	Model:	
kVA:	Other Data:	
Air Filter:	Qty:	
Oil Filter:	Qty:	
Fuel Filter:	Qty:	
Battery:	Qty:	
Charger Info:		
Alternator Info:		Starter:
Fuel Type Pick One:	Diesel: <input type="checkbox"/>	NG: <input type="checkbox"/> LPG: <input type="checkbox"/>
Fan Belt:	Qty:	
Alternator Belt:	Qty:	
Waterpump Belt:	Qty:	
Block Heater Info:	Qty:	
Voltage:	Phase:	Watts:
Automatic Transfer Switches		
Make:	Model:	
kVA:		
Options:		
ATS Location:		
Other Data:		

3/5/02/11

Use Second Sheet if Needed

University of Central Florida
Annual PMI and Demand Services for Emergency Generators
ITB NO. 1225LCSA

Preventative Maintenance Inspection Form



4920 N. Fowler Road, Suite 2-4 • Pompano Beach, FL 33073
 Phone: 954.938.8002 • Fax: 954.938.6180
 Toll Free: 800-466-6367
 2220 Clark St., Suite A9 • Apopka, Florida 32703
 Phone: 407.552.8414 • Fax: 407.552.0415
 Website: www.gensetservices.com

PREVENTATIVE MAINTENANCE INSPECTION

CUSTOMER NAME _____ Service Order # _____
 Model # _____ Serial # _____

CHECK	Description	Findings
<input type="checkbox"/>	Electrical Connections	
<input type="checkbox"/>	Battery Charger Operation	
<input type="checkbox"/>	Battery Condition / Load Test	
<input type="checkbox"/>	Battery Voltage	Stationary <input type="checkbox"/> Running <input type="checkbox"/>
<input type="checkbox"/>	Oil Level	
<input type="checkbox"/>	Condition of Fuel Feed Lines, Piping & Connections	
<input type="checkbox"/>	Daytank for Level & Operation	
<input type="checkbox"/>	Main Tank Fuel Level	Inches _____ Presence of water? <input type="checkbox"/>
<input type="checkbox"/>	Check Interstitial Alarms	
<input type="checkbox"/>	Crankcase Breather	
<input type="checkbox"/>	Radiator	Water Level _____ Pressure Test _____ Coolant Condition _____
<input type="checkbox"/>	Condition of Belts & Hoses	Adjustment Needed _____ Yes _____ No _____
<input type="checkbox"/>	Operation of Block Heater	
<input type="checkbox"/>	Inspect Air Filter & Intake System	
<input type="checkbox"/>	Inspect Exhaust System	Flex Connectors _____ Hangers _____ Supports _____
<input type="checkbox"/>	Check for Wet Stacking	
<input type="checkbox"/>	Run Generator	Check for Leaks: Fuel <input type="checkbox"/> Oil <input type="checkbox"/> Coolant <input type="checkbox"/> Exhaust <input type="checkbox"/>
<input type="checkbox"/>	Oil Pressure Gauge Reading	Gauge Reading _____
<input type="checkbox"/>	Coolant Temperature Gauge Reading	Gauge Reading _____
<input type="checkbox"/>	Safety Shutdowns	

Customer Authorization to Perform Test (Explain Power Outage Expected)

YES Perform Test _____ NO Do not Perform Test (Customer Initiate Required)

CHECK	Description	Findings
<input type="checkbox"/>	Time Delays	TD.E.S. _____ TD.N.E. _____ TD.E.N. _____ TD.E.C. _____
<input type="checkbox"/>	Transfer Switch Operation	
<input type="checkbox"/>	Check Accessories	
<input type="checkbox"/>	Volts	A-B <input type="checkbox"/> V B-C <input type="checkbox"/> V C-A <input type="checkbox"/> V
<input type="checkbox"/>	Amperes	L1 <input type="checkbox"/> A L2 <input type="checkbox"/> A L3 <input type="checkbox"/> A
<input type="checkbox"/>	Complete Generator Log	Hours _____
<input type="checkbox"/>	Generator in Automatic & Breaker Closed	Hour Meter _____
<input type="checkbox"/>	Setting on Exerciser	Day _____ Time _____ Duration _____

Comments

Service Technician _____ Date _____
 Customer Signature _____ Date _____

Wire Low - GENSET SERVICES Wire Day - GUSAF

University of Central Florida
Annual PMI and Demand Services for Emergency Generators
ITB NO. 1225LCSA

References

Contact References

Valencia State College

701 N. Econlockhatchee Trail
Orlando, FL 32825

Contact: Mr. Carlos (Charlee) Cuevas 407 582-2393 ccuevas@valenciacollege.edu

Seminole State College

110 Weledon Blvd.
Sandford, FL 32773

Contact: Mr. Gary Snyder 407 708-2366 snyderg@seminolestate.edu

Seminole County Public Schools

400 East Lake Mary Blvd.
Sanford, FL 32773

Contact: Mr. Rob Crews 407 320-0237 rob_crews@scps.k12.fl.us

Brevard County

4694 North Wickham Road
Melbourne, FL 32935

Contact: Mr. Chuck Banks 321 255-4355 chuck.banks@brevardcounty.us

Florida Turnpike Enterprise (FDOT)

Florida Turnpike Milepost 263
Bldg. 5317, Turkey Lake Service Plaza
Ocoee, FL 34761

Contact: Mr. Karl Hanscom 407 264-3331 karl.hanscom@dot.state.fl.us

University of Central Florida
Annual PMI and Demand Services for Emergency Generators
ITB NO. 1225LCSA

City of Melbourne
2889 Harper Road
Melbourne, FL

Contact: Mr. Darrel Manchester 321 674-5726 Ext. 214 dmanchester@melbournefl.org

City of Tavares
P.O. Box 1068
Tavares, FL 32778

Contact: Mr. Gerry Blair 352 742-6301 jblair@tavares.org

Town of Longboat Key
600 General Harris St.
Longboat Key, FL 34228

Contact: Mr. James Linkogle 941 316-1988 jlinkogle@longboatkey.org

Volusia County Schools
2101 Eustace Ave.
Deltona, FL 32725

Contact: Mr. Ken Blom 386 947-8787 Ext. 40015 kblom@volusia.k12.fl.us

University of Central Florida
Annual PMI and Demand Services for Emergency Generators
ITB NO. 1225LCSA

Contract References

Florida Turnpike Enterprise – Florida Department of Transportation

Contract: April 2010 to present (five year contract) approximate value \$180,000 per year. The Central Florida portion of the Florida Turnpike Enterprise is very similar to the University of Central Florida's generator business in the quantity, variety and the Scope of Work. We are in our third year of a five year contract with them. We provide all maintenance and repair functions for them. They have 79 generators over an approximately 70 mile stretch through Central Florida. They also operate twenty-four hours a day. We have monthly inspections ten months of the year and a Major maintenance service on the eleventh month with one month of no service. We perform load bank testing, fuel polishing and all repairs and maintenance for them.

Brevard County

Contract: December 2011 to present (five year contract) approximate value \$200,000 per year. We are in our second year of a five year contract with Brevard County to test and repair their 185 generators from the Town of Scottsboro to Sebastian Inlet. We work in conjunction with their sole generator maintenance technician to ensure all of their equipment is operational and at the ready. They perform all of the general maintenance and we are responsible for the technical inspections, testing and repairs.

The City of Melbourne

Contract: July of 2010 to Present (five year contract) Approximate Value \$100,000 per year. We perform semi-annual maintenance and load banking on their 71 generators supporting the city. Additionally, we perform all of their repairs and we install their new equipment.

The appropriate contact person and their contact information for each of the customers and contracts listed above are on the previous two pages. We have asked for permission to use them as a reference and they should be open and willing to offer a reference.

University of Central Florida
Annual PMI and Demand Services for Emergency Generators
ITB NO. 1225LCSA

Contract or Project Manager

Our Account Representative – Bill Keppel would be our Project Manager for this business. We have an Account Representatives for each and every customer, but we have found that not limiting our customers to one point of contact serves us much better by allowing each person in our company to perform their specific role for all of our customers and to function as a team. Our main office number is the only phone number you need. Our office phone is answered by a Service Manager after hours and that is our best number for service. Our Service Coordinator or our Service Manager are our point of contact for service. They will dispatch both technicians and equipment as required. Our technicians are field assets and having them on the phone or responding to customer calls would be a distraction from the work at hand. For Service, please call our office and speak with the Service Manager or Coordinator. Their job is to know you and to understand what you may require.

Our Account Representative for the University of Central Florida would be responsible for preparing and delivering the Follow-up proposals generated by the technicians. Additionally, he would respond to any proposed work required or for the preparation of quote or proposal.

SUBMIT BID TO:
PURCHASING DEPARTMENT
UNIVERSITY OF CENTRAL FLORIDA
12479 RESEARCH PARKWAY, BLDG. 600
ORLANDO, FL 32826
Phone: (407) 823-2661 – Fax (407) 823-5551
www.purchasing.ucf.edu

University of Central Florida

INVITATION TO BID

Contractual Services

Acknowledgment Form

Page 1 of 22 Pages

BIDS WILL BE OPENED **May 22, 2013 @ 2:00 PM**

ITB NO. **1225LCSA**

and may not be withdrawn within 120 days after such date and time.

UNIVERSITY MAILING DATE:
April 18, 2013

ITB TITLE: Annual PMI and Demand Services for Emergency Generators

FEDERAL EMPLOYER IDENTIFICATION NUMBER OR S.S. NUMBER

68-0537127

VENDOR NAME

Genset Services, Inc.

REASON FOR NO BID:

VENDOR MAILING ADDRESS

545 Johns Road

CITY - STATE - ZIP CODE

Apopka, FL 32703

AREA CODE

407

TELEPHONE NO.

532-0414

866

TOLL FREE NO. **9GENSET**

407

FAX NO. **532-0415**

POSTING OF PROPOSAL TABULATIONS

Proposal tabulations with intended award(s) will be posted for review by interested parties at the Purchasing Department, our solicitation web page and the State of Florida's Vendor Bid System and will remain posted for a period of 72 hours. Failure to file a protest within the time prescribed in UCF Regulation 7.130(5) at <http://regulations.ucf.edu/chapter7/index.html> shall constitute a waiver of proceedings under that regulation.

Government Classifications

Check all applicable

- | | |
|--|---|
| <input type="checkbox"/> African American | <input type="checkbox"/> American Women |
| <input type="checkbox"/> Asian-Hawaiian | <input type="checkbox"/> Government Agency |
| <input type="checkbox"/> Hispanic | <input type="checkbox"/> MBE Federal |
| <input type="checkbox"/> Native American | <input type="checkbox"/> Non-Minority |
| <input type="checkbox"/> Non-Profit Organization | <input type="checkbox"/> Pride |
| <input type="checkbox"/> Small Business Federal | <input type="checkbox"/> Small Business State |

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a bid for the same materials, supplies, or equipment and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder and that the bidder is in compliance with all requirements of the Invitation to Bid, including but not limited to, certification requirements. In submitting a bid to an agency for the State of Florida, the bidder offers and agrees that if bid is accepted, the bidder will convey, sell, assign or transfer to the State of Florida all rights, title and interest in and to all causes of action it may now or hereafter acquire under the Anti-trust laws of the United States and the State of Florida for price fixing relating to the particular commodities or services purchased or acquired by the state of Florida. At the State's discretion, such assignment shall be made and become effective at the time the purchasing agency tenders final payment to the bidder.

GENERAL CONDITIONS

SEALED BIDS: All bid sheets and this form must be executed and submitted in a sealed envelope. (DO NOT INCLUDE MORE THAN ONE BID PER ENVELOPE.) The face of the envelope shall contain, in addition to the above address, the date, and time of the bid opening and the bid number. Bid prices not submitted on attached bid price sheets when required shall be rejected. All bids are subject to the terms and conditions specified herein. Those which do not comply with these terms and conditions are subject to rejection. The terms Contractor, Payee and Vendor are used interchangeably in this document.

1. **EXECUTION OF BIDS:** Each bid must contain a manual signature of the authorized representative in the space provided above. Each bid must be typed or printed in ink. Use of erasable ink is not permitted. All corrections to prices made by the bidder must be initialed. The company name and F.E.I.D. or social security number must appear on each pricing page of the Bidder as required.

2. **NO BID SUBMITTED:** If not submitting a bid, respond by returning only this bidder acknowledgment form, marking it "NO BID," and explain the reason in the space provided above. Failure to respond without justification may be cause for removal of the bidder's name from the bid mailing list. NOTE: To qualify as a respondent, bidder must submit a "NO BID," and it must be received no later than the stated bid opening date and hour.


AUTHORIZED SIGNATURE

José J. Santos

AUTHORIZED NAME (TYPED/PRINTED)

Vice President

TITLE

407-532-0414

CONTACT NUMBER

Contractor/Payee/Vendor. Such insurance shall comply fully with the Florida Worker's Compensation Statutes Chapter 440. In case any class of employees engaged in hazardous work under this contract at the site of the project is not protected under the Worker's Compensation statute, the Contractor/Payee/Vendor shall provide, and cause each subcontractor to provide adequate insurance, satisfactory to the University, for the protection of his/her employees not otherwise protected.

16. **USE OF CONTRACT BY OTHER GOVERNMENT AGENCIES:** At the option of the Contractor/Payee/Vendor, the use of the contract resulting from this ITB, if any, may be extended to other governmental agencies, including the State of Florida, its agencies, political subdivisions, counties, and cities.

Each governmental agency allowed by the Contractor/Payee/Vendor to use the contract resulting from this ITB, if any, shall do so independent of any other governmental entity. Each agency shall be responsible for its own purchases and shall be liable only for goods or services ordered, received and accepted. No agency receives any liability by virtue of this bid and subsequent contract award.

17. **PUBLIC ENTITY CRIMES:** A person or affiliate who has been placed on Florida's convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded, or perform work as a contractor, supplier, subcontractor, or consultant under, a contract with any public entity, and may not transact business with any public entity in excess of the bid limit for that public entity, for a period of thirty-six (36) months from the date of being placed on the convicted vendor list.

18. **IDENTICAL TIE BIDS:** Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. If none, or all of the tied vendors have a drug-free workplace program, vendors with Florida as their primary location will receive preference. Failing the above, a coin flip will be used to determine the winning vendor. In order to have a drug-free workplace program, a business shall:

- A. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- B. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violation.
- C. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- D. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- E. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- F. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, my initials certify that this firm complies fully with the above requirements. Initials: MBP

19. **EQUAL OPPORTUNITY STATEMENT:** The State Universities have established equal opportunity practices which conform to both the spirit and the letter of all laws against discrimination and prohibits discrimination based on race, creed, color, sex, age, national origin, marital status or religion. To be considered for inclusion as a supplier under this agreement, the bidder commits to the following:
- A. The provisions of Executive Order 11246, September 24, 1996, and the rules, regulations, and relevant orders of the Secretary of Labor are applicable to each order placed against this agreement regardless of value.
 - B. If the bidder expects to receive \$10,000 in orders during the first 12 months of this agreement, a complete certificate of non-segregated facilities shall be included in the proposal response.
 - C. If the bidder expects to receive \$50,000 in orders during the first 12 months of this agreement and employs more than 50 people, standard form 100 (EEO-1) must be filed prior to March 1 of each year.
 - D. If the bidder expects to receive \$50,000 in orders during the first 12 months and employs more than 50 people, a written program for affirmative action compliance must be maintained by the bidder, subject to review upon request by the user agencies of the contract resulting from this ITB.

If you have already complied with the above, please initial: MBP

20. **WORK FOR HIRE.** Any work specifically created for the University under an agreement resulting from this ITB by the Payee or anyone working on behalf of the Payee (the term Payee shall encompass both) shall be considered a "work for hire." All designs, prints, paintings, artwork, sketches, etchings, drawings, writings, photographs, or any other work or material or property produced, developed or fabricated and any other property created hereunder, including all material incorporated therein and all preliminary or other copies thereof, (the "Materials") shall become and remain the property of the University, and, unless otherwise specifically set forth herein, shall be considered specially ordered for the University as a "work made for hire," or, if for any reason held not to be a "work for hire,"

The Payee who created, produced, developed or fabricated the Materials hereunder (or under any contract resulting from this ITB) assigns all of his/her right, title and interest in the Materials to the University. The University shall own all right, title and interest in the Materials. The Payee agrees upon request to execute any documents necessary to perfect the transfer of such title to the University. The Materials shall be to the University's satisfaction and are subject to the University's approval. The Payee bears all risk of loss or damage to the Materials until the University has accepted delivery of the Materials. The University shall be entitled to return, at the Payee's expense, any Materials which the University deems to be unsatisfactory. On or before completion of the Payee's services hereunder, the Payee must furnish the University with valid and adequate releases necessary for the unrestricted use of the Materials for advertising or trade purposes, including model and property releases relating to the Materials and releases from any persons whose names, voices or likenesses are incorporated or used in the Materials.

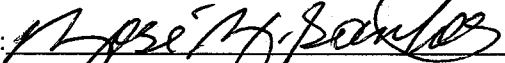
The Payee hereby represents and warrants that, (a) all applicable laws, rules and regulations have been complied with, (b) the Payee is free and has full right to enter into this ITB and any contract resulting from this ITB, if any, and perform all of its obligations hereunder and under such contract, (c) the Materials may be used or reproduced for advertising or trade purposes or any commercial purposes without violating any laws or the rights of any third parties and (d) no third party has any rights in, to, or arising out of, or in connection with the Materials, including without limitation any claims for fees, royalties or other payments. The Payee agrees to indemnify and hold harmless the University and those acting for or on its behalf, the UCF Board of Trustees, the

CERTIFICATION

I certify that the company submitting a bid under this solicitation in is compliance with all applicable laws to conduct business in the State of Florida, is in good standings and will provide a certificate of good standings from the State of residence prior to initiating any performance under any contract resulting from this solicitation.

Company: Genset Services, Inc.

Authorized Representative's Name: José J. Santos

Authorized Representative's Signature: 

Date: 5/22/13

BID SHEET

Line Item	Zones #1 - 6 (Main Campus except Housing)	Bid
1	Zones #1 - 6 2hr Load Bank	9,020
2	Zones #1 - 6 Annual PMI	24,417.21
3	Zones #1 - 6 Quarterly PMI	750
<u>Total Base Bid For Zone #1</u>		34,187.21

Line Item	Zone #7 (Lake Nona Medical Campus and Downtown Media Center)	Bid
1	Zone #7 2hr Load Bank	1,400
2	Zone #7 Annual PMI	3,182.36
3	Zone #7 Quarterly PMI	Ø
<u>Total Base Bid For Zone #7</u>		4,582.36

Line Item	Zone Housing (Main Campus)	Bid
1	Zone Housing 2hr Load Bank	920
2	Zone Housing Annual PMI	1,994.81
3	Zone Housing Quarterly PMI	Ø ^{8k}
<u>Total Base Bid For Zone Housing</u>		2914.81

Does your bid meet our specifications exactly? ☒ Yes ☐ No

Prices quoted are good for at least 90 days following bid opening.

Payment terms: Net 30

I certify that I am an officer of the company or am otherwise authorized to contract in the name of the company for these items, and that all items bid meet all details of the documents comprising this invitation except as noted above.

Genset Services, Inc.
COMPANY NAME

545 Johns Road
MAILING ADDRESS

Apopka, FL 32703
CITY, STATE, ZIP CODE

68-0537127
FEDERAL EMPLOYER ID NUMBER

josé@gensetservices.com
E-MAIL ADDRESS


AUTHORIZED SIGNATURE

José J. Santos
PRINTED NAME

Vice President
TITLE

(407) 532-0414
PHONE NUMBER

(407) 532-0415
FAX NUMBER

		Media						
		UCF/Brighthouse						
EG-056	135	Football Stadium	Diesel	250	277/480	Katolight	455	2007
		Harris						
EG-058	116	Engineering	Diesel	200	277/480	Katolight	410	2006
		Arena Parking						
EG-059	141	Garage (F)	Diesel	150	277/480	Kohler	360	2007
		Knight Aide						
EG-060	137	Pharmacy	Diesel	25	120/208	Cummins	70	2008
EG-061	121	Physical Sciences	Diesel	300	277/480	Kohler	1250	2009
		Burnett Bio						
		Medical Building-						
EG-062	1001	Lake Nona	Bi Fuel	900	277/480	Cat	1750	2009
		Burnett Bio						
		Medical Building-						
EG-063	1001	Lake Nona	Diesel	400	277/480	Cat	720	2009
		College of						
		Medicine-Lake						
EG-064	1002	Nona	Diesel	500	277/480	Generac	2200	2010
		Physical Sciences						
EG-065	121	Phase II	Diesel	300	277/480	Cat	1100	2010
EG-067	119	Performing Arts	Diesel	200	277/480	Cummins	400	2010
EG-068	8126	Partnership 3	Diesel	600	277/480	MTU	545	2010
EG-069	48	Chemical Storage	Diesel	100	120/208	MTU	400	2009
		Brighthouse						
EG-070	135	Stadium (Lighting)	Diesel	50	277/480	Kohler	100	2009
		Police Training						
EG-071	350	Building	Diesel	30	120/208	Kohler	77	2009
EG-072	49	EOC	Diesel	255	120/208	Tradewinds	1200	2013
EG-100	100	Burnett House	Diesel	75	120/240	Cummins	150	2000

Warranty to
February
2014

VII. Qualifications Check List of items for Bid Submission. Incomplete bids may be rejected. Check one block and initial.

1. Totals for all items table 1 & 2 ☒ Yes ☐ No

Initials P

2. All specifications are met. ☒ Yes ☐ No

Initials P

3. Vendor references included per ITB Par. 10 ☒ Yes ☐ No

Initials P

4. Project Manager Qualifications included per ITB par. 10 ☒ Yes ☐ No

Initials P

5. Two hour emergency response will be met as per sec. III par.4 ☒ Yes ☐ No

Initials P

6. Provide an Emergency Generator as per sec II. par. 6 ☐ Yes ☐ No

Initials NA

Addendum
1

BID SHEET

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3	Zone Housing Quarterly PMI	Ø ^{8k}
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Does your bid meet our specifications exactly? ☒ Yes ☐ No

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Payment terms: Net 30

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AUTHORIZED SIGNATURE

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PRINTED NAME

Vice President
TITLE

(407) 532-0414
PHONE NUMBER

(407) 532-0415
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		Media						
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EG-059	141	Garage (F) Knight Aide	Diesel	150	277/480	Kohler	360	2007
EG-060	137	Pharmacy	Diesel	25	120/208	Cummins	70	2008
EG-061	121	Physical Sciences	Diesel	300	277/480	Kohler	1250	2009
		Burnett Bio Medical Building-						
EG-062	1001	Lake Nona	Bi Fuel	900	277/480	Cat	1750	2009
		Burnett Bio Medical Building-						
EG-063	1001	Lake Nona	Diesel	400	277/480	Cat	720	2009
		College of Medicine-Lake						
EG-064	1002	Nona	Diesel	500	277/480	Generac	2200	2010
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Warranty to
February
2014

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- Totals for all items table 1 & 2 ☒ Yes ☐ No
Initials P
- All specifications are met. ☒ Yes ☐ No
Initials P
- Vendor references included per ITB Par. 10 ☒ Yes ☐ No
Initials P
- Project Manager Qualifications included per ITB par. 10 ☒ Yes ☐ No
Initials P
- Two hour emergency response will be met as per sec. III par.4 ☒ Yes ☐ No
Initials P
- Provide an Emergency Generator as per sec II. par. 6 ☐ Yes ☐ No
Initials NA

Addendum
1

INVITATION TO BID ADDENDUM

ITB NUMBER 1225LCSA

OPENING DATE & TIME May 22, 2013 @ 2:00pm

ITB TITLE Annual PMI and Demand Services for Emergency Generators

ADDENDUM NUMBER 1

ADDENDUM DATE May 10, 2013

PLEASE MAKE THE FOLLOWING CHANGES AND/OR REVISIONS TO THE ITB DOCUMENTS.

The purpose of this addendum is to provide:

- Answers to questions submitted
- Revision to Section II General
- Revised Fee Schedules (Section V)
- Certificate of Non-Segregated Facilities
- Updated Generator list with model numbers (pdf attachment)
- UCF Tank Inspection Form (pdf attachment)

PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM AND RETURN IT WITH YOUR BID.
FAILURE TO SIGN AND RETURN WITH YOUR PROPOSAL COULD RESULT IN REJECTION OF
YOUR PROPOSAL.


BIDDER'S SIGNATURE

José J. Santos
PRINT OR TYPE BIDDER'S NAME

ADDRESS

545 Johns Rd., Apopka, FL 32703

TELEPHONE NUMBER

407-532-0414

BID SHEET

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Payment terms: Net 30

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545 Johns Road
MAILING ADDRESS

Apopka, FL 32703
CITY, STATE, ZIP CODE

68-0537127
FEDERAL EMPLOYER ID NUMBER

jose@gensetservices.com
E-MAIL ADDRESS


AUTHORIZED SIGNATURE

Jose J. Santos
PRINTED NAME

Vice President
TITLE

(407) 532-0414
PHONE NUMBER

(407) 532-0415
FAX NUMBER

		Media						
		UCF/Brighthouse						
EG-056	135	Football Stadium	Diesel	250	277/480	Katolight	455	2007
		Harris						
EG-058	116	Engineering	Diesel	200	277/480	Katolight	410	2006
		Arena Parking						
EG-059	141	Garage (F)	Diesel	150	277/480	Kohler	360	2007
		Knight Aide						
EG-060	137	Pharmacy	Diesel	25	120/208	Cummins	70	2008
EG-061	121	Physical Sciences	Diesel	300	277/480	Kohler	1250	2009
		Burnett Bio						
		Medical Building-						
EG-062	1001	Lake Nona	Bi Fuel	900	277/480	Cat	1750	2009
		Burnett Bio						
		Medical Building-						
EG-063	1001	Lake Nona	Diesel	400	277/480	Cat	720	2009
		College of						
		Medicine-Lake						
EG-064	1002	Nona	Diesel	500	277/480	Generac	2200	2010
		Physical Sciences						
EG-065	121	Phase II	Diesel	300	277/480	Cat	1100	2010
EG-067	119	Performing Arts	Diesel	200	277/480	Cummins	400	2010
EG-068	8126	Partnership 3	Diesel	600	277/480	MTU	545	2010
EG-069	48	Chemical Storage	Diesel	100	120/208	MTU	400	2009
		Brighthouse						
EG-070	135	Stadium (Lighting)	Diesel	50	277/480	Kohler	100	2009
		Police Training						
EG-071	350	Building	Diesel	30	120/208	Kohler	77	2009
EG-072	49	EOC	Diesel	255	120/208	Tradewinds	1200	2013
EG-100	100	Burnett House	Diesel	75	120/240	Cummins	150	2000

Warranty to
February
2014

VII. Qualifications Check List of items for Bid Submission. Incomplete bids may be rejected. Check one block and initial.

1. Totals for all items table 1 & 2 ☒ Yes ☐ No

Initials P

2. All specifications are met. ☒ Yes ☐ No

Initials P

3. Vendor references included per ITB Par. 10 ☒ Yes ☐ No

Initials P

4. Project Manager Qualifications included per ITB par. 10 ☒ Yes ☐ No

Initials P

5. Two hour emergency response will be met as per sec. III par.4 ☒ Yes ☐ No

Initials P

6. Provide an Emergency Generator as per sec II. par. 6 ☐ Yes ☐ No

Initials NA

Addendum
1

INVITATION TO BID ADDENDUM

ITB NUMBER 1225LCSA

OPENING DATE & TIME May 22, 2013 @ 2:00pm

ITB TITLE Annual PMI and Demand Services for Emergency Generators

ADDENDUM NUMBER 1

ADDENDUM DATE May 10, 2013

PLEASE MAKE THE FOLLOWING CHANGES AND/OR REVISIONS TO THE ITB DOCUMENTS.

The purpose of this addendum is to provide:

- Answers to questions submitted
- Revision to Section II General
- Revised Fee Schedules (Section V)
- Certificate of Non-Segregated Facilities
- Updated Generator list with model numbers (pdf attachment)
- UCF Tank Inspection Form (pdf attachment)

PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM AND RETURN IT WITH YOUR BID.
FAILURE TO SIGN AND RETURN WITH YOUR PROPOSAL COULD RESULT IN REJECTION OF
YOUR PROPOSAL.


BIDDER'S SIGNATURE

José J. Santos
PRINT OR TYPE BIDDER'S NAME

545 Johns Rd., Apopka, FL 32703
ADDRESS

407-532-0414
TELEPHONE NUMBER

RFI's for ITB 1225LCSA – Annual PMI and Demand Services for Emergency Generators

1. Page 22, question 4 – ITB paragraph 10 does not reference a “Project Manager”. Please clarify.

Answer: Please include with your qualifications a listing of personnel including a Project Manager which will be assigned to work on this contract and any special certifications they may hold per Paragraph 10.A. of the ITB.

2. Page 22, question 6 – Section 2 paragraph 6 does not mention anything relating to “Provide an Emergency Generator”. Please clarify.

Answer: Providing a temporary emergency generator is not part of the scope of services within this contract.

3. Page 21, EG-023 – please provide the correct KW rating of the generator.

Answer: 1,200 KW

4. Page 18-20 “Fee Schedule”. There is a column for “QTRLY PMI FEE” and then there is 2 units (EG23 and EG52) which asks for this but times three. Will we not be providing quarterly inspection on all the generators? If not then the column is really not labeled correctly. Can you please clarify exactly what work will be being performed on each generator each year and at what frequency?

Answer: Only two (2) generators receive quarterly PMI, EG-023 and EG-052.

5. Page 17, Generator, line 7 – Please review your request for megger testing. To perform these tests each generator will be out of commission for 4 to 8 hours. The cost associated with adding this service dramatically increases the cost of your maintenance and most manufacturers only recommend this as part of a repair or major 10 year/10,000 hour service. Calculating how many units you have and the amount of labor you are going to pay each year for this service, it almost equals buying a new generator end every year. Unless you are losing generator ends every year (which is highly unlikely), you will never realize a return on this investment.

Answer: We are not referring to a Hi Potential (HI POT) test. We only require an insulation test using a “megometer”. Consult the generator manufacturer guidelines and record the findings. If further testing is warrant, it will be handle thought demand services.

6. Page 17, Intake System, line 1 – It is stated to replace the air filter as necessary. Since bids are based on knowns and not on unknowns, I assume if an air filter is found to be in need of replacement it will be quoted for replacement and billed separately, correct?

Answer: Yes, will be covered under the demand service portion of the contract.

7. Page 17, Prime Mover, line 4 – The annual replacement of these items are above and beyond what manufacturers recommend as their life expectancy is far greater, especially because they

use a cleaner burning fuel (natural gas or LP). Please confirm that this is actually a needed service.

Answer: Replace parts as needed, will be covered under the demand services portion of the contract.

8. Page 17, Automatic Transfer Switches – It is stated that some locations must be done after hours. Please provide a list on which site will require after hours testing.

Answer: Refers to University and Federal holidays, during which classes are close.

9. Page 7, 19 B and C – It is unclear at this point what we expect to receive in orders, however can you please explain what a “complete certificate” is as referenced in line B. Please indicate where a “standard form 100 (EEOO-1)” can be found as referenced in line C.

Answer: A Certificate of Non-Segregated Facilities certifies that the contractor does not and will not maintain or provide for their employees any segregated facilities at any of their establishments, and that they do not and will not permit their employees to perform their services at any location, under the contractors control, where segregated facilities are maintained. The contractor understands and agrees that breach of this certification is a violation of Equal Opportunity clause required by Executive Order 11246, amended. Attached is a form you can submit with your bid (Attachment A).

For more information on standard form 100 (EEOO-1) please visit:

<http://www.eeoc.gov/employers/eeo1survey/index.cfm>

10. Will we be able to perform site inspections to look at all the generators to gather engine information & access for load banking in the bid package?

Answer: Unfortunately do the large number of generators at various locations; a formal site tour will not be possible. You may freely walk around the campuses, most all generators are exterior and adjacent to the buildings and generally accessible by pickup truck.

11. Please compare your generator pricing sheet to the generator list you have provided. The pricing sheet has generators listed that do not appear on the list you provided.

Answer:

Price List – Delete Generator EG 008. Polk.

VI. UCF Generator Inventory - The list is correct with two exceptions, EG-017 Make is Tradewinds and EG-023 is a 1,200 KW generator..

Replace Section II General with Revised Section II which reads:

II. GENERAL

The Facilities Operations Department is organized into Maintenance Teams (Zones). Each Maintenance Team is assigned a geographic area and has maintenance / repair responsibilities for the generator within their assigned zones.

The generator service contractor (s) will be required to coordinate the work with each respective Maintenance Team Planner / Supervisor. Refer to Table 1 for list of generators and Maintenance Teams.

All work will review by the respective maintenance team planner / supervisor or FO representative to ensure it conforms to contract specification and requirements surrounding the work. Contractor must present completed written inspections documentation to the respective maintenance team supervisor within five (5) calendar days after the inspection/testing, or if additional work, within three (3) calendar days after the approval process by the respective maintenance team supervisor or FO representative is required.

Contractor will provide a per unit price for the services description. The Contractor shall also provide hourly rates for additional/requested work and a percent of mark-up of the Contractor's cost for parts and materials.

The work/jobs will originate from the UCF Facilities Operations Department. For each service/repair job, a separate Work Order (invoice) will be issued. The Contractor will be asked to submit his/her proposal for the work.

Any material used shall automatically carry the manufacturer's warranty, but the workmanship must be warranted **for at least 12 months** (more in some cases as (mutually agreed upon). Term of payment will be **net 30 days** for services provided. Prepayment will not be allowed.

Billing Procedure:

Billing shall be rendered by the contractor for regular maintenance services and any owner authorized extra work itemized by building name, building number, work order number, and UCF purchase order. All test reports and work receipts / tickets, and invoices must be submitted to receive payment. Lump sum billing is not authorized. Contractor is responsible for all shipping and freight costs.

Time sheet:

A time sheet or ticket shall be submitted to the owner for approval within twenty-four (24) hours of performed service. Time sheet or work order shall indicate the time in and time out, date work was performed, a description of the work, work order, building name and number, and P. O. number.

Revised Fee Schedules. Use this sheet when entering your prices.

V. FEE SCHEDULES

Table 1. Equipment Listing, Load Bank, Annual Inspection and Flat rate Troubleshooting fees

UNIT LOCATION	UNIT MAKE	MT / ZONE (Notes)	2-hr load bank Fee	Annual PMI Fee	QTRLY PMI Fee
EG-01- LIBRARY	Olympian	1			
EG-02- CHEMISTRY	Kohler	3	N/A		
EG-03-STUDENT CTR	Onan	4	N/A		
EG-04-BASEBALL	Katolight	4			
EG-09- MATHEMATICAL SCIENCES	Onan	3	N/A		
EG10- HVAC	Kohler	4	N/A		
EG11- BIO SCIENCE	Onan	3	N/A		
EG12- EDUCATION	Olympian	1			
EG15- WWTP	Caterpillar	4			
EG16 - FO PORTABLE	Onan	4	N/A		
EG17- TECH COMMONS 2	Generac	1	N/A		
EG20- WATER PLNT	Olympian	4			
EG21- FACILITIES & SAFETY	Caterpillar	4			
EG22- CREOL	Onan	3			
EG23- COMPUTER SCIENCE-CSB	Caterpillar	3			*\$ _____ x3 \$ _____
EG24- STU. UNION	Onan	4			
EG25- COMM	Caterpillar	2			
EG26- HPA	Caterpillar	2			
EG27- LIFT STATION	Caterpillar	4			
EG28- CLASSROOM 1	Kohler	2			
EG29- SUMPTER	Generac	Housing			
EG30- BREVARD	Spectrum	Housing			
EG31- ORANGE	Spectrum	Housing			
EG32- SEMINOLE	Generac	Housing			
EG33- LK. CLAIRE	Generac	4 (1)			
EG34- ENG II	Detroit	2			
EG35- ACADEMIC VILLAGES	Cummins	Housing			

EG 36- PUMP STATION	Onan	4			
EG 37- PARTNERSHIP I	Kohler	4			
EG 38 REC & WELLNESS	ONAN	4			
EG 39 BUS. ADMIN II	OLYMPIAN	1			
EG 40 ACADEMIC VILLEGES	KOHLER	Housing			
EG 41 TEACHING ACADEMY	OLYMPIAN	1			
EG 42 ICA WAYNE DENSCH	CUMMINGS	4			
EG 43 PARTNERSHIP II	KOHLER	4			
EG 44 FO PORTABLE	SPECTRUM PORTABLE	4			
EG 45 ROSEN	CUMMINGS	7 (2)			
EG 46 GARAGE G	KOHLER	6			
EG 47 TOWER LIFT STA.	CUMMINGS	4			
EG 48 STU. HEALTH	KOHLER	4			
EG 49 BIO ANNEX	CUMMINS	3			
EG 50 RADIO TOWER	BALDOR	4			
EG 51 GARAGE East	KOHLER	6			
EG 52 CONVOCATION CENTER	KOHLER	4			* \$ _____ x3 \$ _____
EG 53 WILD ANIMAL FACILITY	KATOLITE	3			
EG 54 PSYCHOLOGY	OLYMPIAN	2			
EG 55 FILM & DIGITAL	CATERPILER	7			
EG 56 FOOTBALL STADIUM	CUMMINS	4			
EG 58 HARRIS ENG III	Katolight	2			
EG 59 GARAGE F	KOHLER	6			
EG 60 KNIGHT AIDE PHARMACY	CUMMINS	4			
EG 61 PHYSICAL SCIENCE	KOHLER	3			
EG 62 BURNNETT BIO MEDICAL	CATERPILER	7			
EG 63 BURNNETT BIO MEDICAL	CATERPILER	7			

EG 64 COLLEGE OF MEDICINE	GENERAC	7			
EG 65 PHYSICAL SCIENCES PHASE II	CATERPILER	3			
EG 67 PERFORMING ARTS	CUMMINS	2			
EG 68 PARTNERSHIP III	MTU	4			
EG 69 CHEMICAL STORAGE	MTU	4			
EG 70 BRIGHTHOUSE STADIUM FIELD LIGHTING	KOHLER	4			
EG 71 POLICE TRAINING	KOHLER	4 (3)			
EG 72 EOC	CUMMINS	4			
EG100- BURNETT HOUSE	CUMMINS	4			
	2-hr load bank Fee	Annual PMI Fee	QTRLY PMI Fee		

*Denotes 3 quarterly inspections and one annual inspection

Notes (): 1. Scheduled to be replace in mid to late 2013

2. Could be removed from this service contract by mid to late 2013

3. Warranty Period until February 2014

Table 2. Labor Rate, Parts mark Up Fees

Standard Labor Rate – Monday through Friday 7:30 am to 4:30pm	\$ _____ per hour
Prime Labor Rate – Monday through Friday 4:30 PM through 7:30 am all day Saturday, Sunday and Legal Holidays	\$ _____ per hour
Parts Mark Up for actual cost of \$1,000.00 or less	M/U% _____ X \$ 1,000.00= _____
Parts Mark Up for actual cost of \$1,0001 or more	M/U% _____ X \$1,001.00= _____
Flat fee for diagnosing or trouble-shooting an equipment failure	\$ _____ per event

Attachment A

CERTIFICATE OF NON-SEGREGATED FACILITIES

We, Genset Services, Inc.

certify to the University of Central Florida that we do not and will not maintain or provide for our employees any segregated facilities at any of our establishments, and that we do not and will not permit our employees to perform their services, under our control, where segregated facilities are maintained. We understand and agree that a breach of this certification is a violation of the Equal Opportunity clause required by Executive order 11246 of 24 September 1965.

As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, rest rooms and wash room, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color or national origin, because of habit, local custom or otherwise.

We, further, agree that (except where we have obtained identical certifications from offered subcontractors for specific time periods) we will obtain identical certifications from offered subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity Clause; that we will retain such certification in our files; and that we will forward the following notice to such offered subcontractors (except where the offered subcontractors have submitted certifications for specific time periods):

NOTE TO PROSPECTIVE SUBCONTRACTORS OR REQUIREMENTS FOR CERTIFICATIONS OF NON-SEGREGATED FACILITIES. A Certificate of Non-segregated Facilities, as required by the 9 May 1967 order on Elimination of Segregated Facilities, by the Secretary of Labor (32 Fed. Reg. 7439, 19 May 1967), must be submitted prior to the award of a sub-contract exceeding \$10,000 which is not exempt from the provisions of the Equal Opportunity clause. The certification may be submitted either for each sub-contract or for all subcontracts during a period (i.e. quarterly, semiannually, or annually).

NOTE: Whoever knowingly and willfully makes any false, fictitious, or fraudulent representation may be liable to criminal prosecution under 18 U.S.C. 1001.

UCF Tank Inspection Form:

Generators with fuel tanks: Contractor will need to complete and submit the attached form (UCF Tank Inspection)

Greater than 550 gallons

Perform visual inspection of the entire exterior of each fuel tank, the aboveground integral piping system, the secondary containment in accordance with FAC 62-762. Complete attached inspection checklist. Physically remove and actuate the secondary containment interstitial space monitoring device to ensure it is operable, verify remote indicator also. If any piping touches soil then a leak test needs to be performed in accordance with FAC 62-762.

550 gallons and less

Perform visual inspection of the entire exterior of each fuel tank, the aboveground integral piping system, the secondary containment in accordance with 40 CFR 112. Complete attached inspection checklist. Physically actuate the secondary containment interstitial space monitoring device to ensure it is operable, verify remote indicator also.

VI. UCF Generator Inventory:

The attached Generator Inventory List replaces the one sent in the Invitation To Bid. The revised Fee Schedules matches this list.

INVITATION TO BID ADDENDUM

ITB NUMBER 1225LCSA

OPENING DATE & TIME May 22, 2013 @ 2:00pm

ITB TITLE Annual PMI and Demand Services for Emergency Generators

ADDENDUM NUMBER 2

ADDENDUM DATE May 20, 2013

PLEASE MAKE THE FOLLOWING CHANGES AND/OR REVISIONS TO THE ITB DOCUMENTS.

The purpose of this addendum is to provide:

- Clarification for Diesel Tank Inspection Pricing
- Revised Fee Schedules Table 2.

PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM AND RETURN IT WITH YOUR BID. FAILURE TO SIGN AND RETURN WITH YOUR PROPOSAL COULD RESULT IN REJECTION OF YOUR PROPOSAL.


BIDDER'S SIGNATURE

Jose J. Santos
PRINT OR TYPE BIDDER'S NAME

545 Johns Rd, Apopka, FL 32703
ADDRESS

407-532-0414
TELEPHONE NUMBER

Clarification for ITB 1225LCSA – Annual PMI and Demand Services for Emergency Generators

1. Addendum #1 provided an SOW for diesel tank inspections, however there is no place to price out these inspections. Will you please let me know how you would like this handled?

Answer: The price for the annual inspection of the generator must also include the price for the diesel tank inspection. The total price will be entered in Table 1 (Fee Schedule) provided with this addendum. Additionally, the vendor will enter the price for diesel tank inspections in revised Table 2 (Labor Rate, Parts mark Up Fees).

V. FEE SCHEDULES

Table 1. Equipment Listing, Load Bank, Annual Inspection and Flat rate Troubleshooting fees

UNIT LOCATION	UNIT MAKE	MT / ZONE (Notes)	2-hr load bank Fee	Annual PMI Fee	QTRLY PMI Fee
EG-01- LIBRARY	Olympian	1	200	396.50	
EG-02- CHEMISTRY	Kohler	3	N/A	371.50	
EG-03-STUDENT CTR	Onan	4	N/A	946.00	
EG-04-BASEBALL	Katolight	4	160	383.46	
EG-09- MATHEMATICAL SCIENCES	Onan	3	N/A	220.04	
EG10- HVAC	Kohler	4	N/A	364.10	
EG11- BIO SCIENCE	Onan	3	N/A	551.50	
EG12- EDUCATION	Olympian	1	160	369.00	
EG15- WWTP	Caterpillar	4	200	321.00	
EG16 - FO PORTABLE	Onan	4	N/A	168.00	
EG17- TECH COMMONS 2	Generac	1	N/A	365.72	
EG20- WATER PLNT	Olympian	4	200	396.50	
EG21- FACILITIES & SAFETY	Caterpillar	4	200	502.50	
EG22- CREOL	Onan	3	160	361.00	
EG23- COMPUTER SCIENCE- CSB	Caterpillar	3	600	1826	*\$ 125 x3 \$ 375
EG24- STU. UNION	Onan	4	200	859.47	
EG25- COMM	Caterpillar	2	200	502.50	
EG26- HPA	Caterpillar	2	200	618.50	
EG27- LIFT STATION	Caterpillar	4	200	321.00	
EG28- CLASSROOM 1	Kohler	2	200	436.06	
EG29- SUMPTER	Generac	Housing	200	408.50	
EG30- BREVARD	Spectrum	Housing	100	260.97	
EG31- ORANGE	Spectrum	Housing	100	260.97	
EG32- SEMINOLE	Generac	Housing	160	368.30	
EG33- LK. CLAIRE	Generac	4 (1)	Ø	Ø	
EG34- ENG II	Detroit	2	200	413.00	
EG35- ACADEMIC VILLAGES	Cummins	Housing	200	399.15	

EG 36- PUMP STATION	Onan	4	200	354.25	
EG 37- PARTNERSHIP I	Kohler	4	200	385.23	
EG 38 REC & WELLNESS	ONAN	4	200	419.25	
EG 39 BUS. ADMIN II	OLYMPIAN	1	200	396.50	
EG 40 ACADEMIC VILLEGES	KOHLER	Housing	160	446.92	
EG 41 TEACHING ACADEMY	OLYMPIAN	1	200	396.50	
EG 42 ICA WAYNE DENSCH	CUMMINGS	4	200	354.25	
EG 43 PARTNERSHIP II	KOHLER	4	200	398.10	
EG 44 FO PORTABLE	SPECTRUM PORTABLE	4	100	260.97	
EG 45 ROSEN	CUMMINGS	7 (2)	200	419.25	
EG 46 GARAGE G	KOHLER	6	200	535.10	
EG 47 TOWER LIFT STA.	CUMMINGS	4	160	336.50	
EG 48 STU. HEALTH	KOHLER	4	200	398.10	
EG 49 BIO ANNEX	CUMMINS	3	200	462.00	
EG 50 RADIO TOWER	BALDOR	4	160	383.46	
EG 51 GARAGE East	KOHLER	6	200	609.10	
EG 52 CONVOCATION CENTER	KOHLER	4	600	963.00	* \$ 125 x 3 \$ 375
EG 53 WILD ANIMAL FACILITY	KATOLITE	3	200	585.96	
EG 54 PSYCOLOGY	OLYMPIAN	2	200	388.00	
EG 55 FILM & DIGITAL	CATERPILER	7	200	971.00	
EG 56 FOOTBALL STADIUM	CUMMINS	4	200	631	
EG 58 HARRIS ENG III	Katolight	2	200	446	
EG 59 GARAGE F	KOHLER	6	200	390.72	
EG 60 KNIGHT AIDE PHARMACY	CUMMINS	4	100	251.08	
EG 61 PHYSICAL SCIENCE	KOHLER	3	200	817.50	
EG 62 BURNNETT BIO MEDICAL	CATERPILER	7	600	721.98	
EG 63 BURNNETT BIO MEDICAL	CATERPILER	7	200	647.98	

EG 64 COLLEGE OF MEDICINE	GENERAC	7	200	547.15	
EG 65 PHYSICAL SCIENCES PHASE II	CATERPILER	3	200	547.15	
EG 67 PERFORMING ARTS	CUMMINS	2	200	419.25	
EG 68 PARTNERSHIP III	MTU	4	200	731.50	
EG 69 CHEMICAL STORAGE	MTU	4	200	390.72	
EG 70 BRIGHTHOUSE STADIUM FIELD LIGHTING	KOHLER	4	160	380.22	
EG 71 POLICE TRAINING	KOHLER	4 (3)	100	257.73	
EG 72 EOC	CUMMINS	4	200	480.47	
EG100- BURNETT HOUSE	CUMMINS	4	160	354.25	
	2-hr load bank Fee	Annual PMI Fee		QTRLY PMI Fee	
	11,340	29,869.38		750	

*Denotes 3 quarterly inspections and one annual inspection

- Notes ():
1. Scheduled to be replace in mid to late 2013
 2. Could be removed from this service contract by mid to late 2013
 3. Warranty Period until February 2014

Table 2. Labor Rate, Parts mark Up Fees

Standard Labor Rate – Monday through Friday 7:30 am to 4:30pm	\$ <u>90</u> per hour
Prime Labor Rate – Monday through Friday 4:30 PM through 7:30 am all day Saturday, Sunday and Legal Holidays	\$ <u>122.50</u> per hour
Parts Mark Up for actual cost of \$1,000.00 or less	M/U% <u>25</u> X \$ 1,000.00= <u>250</u>
Parts Mark Up for actual cost of \$1,0001 or more	M/U% <u>15</u> X \$1,001.00= <u>150.15</u>
Flat fee for diagnosing or trouble-shooting an equipment failure	\$ <u>0</u> per event
Diesel Tank Inspection Fee	\$ <u>0</u> greater than 550 Gallons \$ <u>0</u> less than 550 Gallons

INVITATION TO BID ADDENDUM

ITB NUMBER 1225LCSA

OPENING DATE & TIME May 24, 2013 @ 2:00pm

ITB TITLE Annual PMI and Demand Services for Emergency Generators

ADDENDUM NUMBER 3

ADDENDUM DATE May 21, 2013

PLEASE MAKE THE FOLLOWING CHANGES AND/OR REVISIONS TO THE ITB DOCUMENTS.

The purpose of this addendum is to provide:

- Answers to RFI submitted regarding generator model numbers and wattage.
- Change in Bid due date to May 24, 2013 @ 2:00 PM

PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM AND RETURN IT WITH YOUR BID.
FAILURE TO SIGN AND RETURN WITH YOUR PROPOSAL COULD RESULT IN REJECTION OF
YOUR PROPOSAL.


BIDDER'S SIGNATURE

545 Johns Rd. Apopka, FL 32703
ADDRESS

José J. Santos
PRINT OR TYPE BIDDER'S NAME

407-532-0414
TELEPHONE NUMBER

RFI

1. EG-065, may be a Onan (Cummins) generator based on the model number, not Caterpillar

Answer: It is a Cat C9 ACERT

2. EG-060, shows a 25 kW generator, but the model number would suggest a 300 and either a Spectrum or Kohler, not a Onan (Cummins).

Answer: This is a Cummins DKAF-7084497 and it is a 25 KW

3. EG-040 shows a 75 kW generator and the model number represents a 200 kW

Answer: It is a 200 KW

4. EG-034 shows a 200 kW generator and the model number represents a 20 kW

Answer: It is a 200 KW 200 D8EJ