

Cali Jones
University of Central Florida
Purchasing Department
12479 Research Parkway
Orlando, Florida
32826 -3248

Phone: 407-823-2661

October 27, 2014

To:

Cali Jones

UCF-Purchasing Department

12479 Research Parkway

Orlando, FL 32826 - 3248

Cali.jones@ucf.edu

Phone: 407-823-2661

Fax: 407-823-5551

From:

Norman B. Guilloud, DVM

28 Yard Road

Stockton, NJ 08559

nguilloud@comcast.net

Cell: 908-208-2635

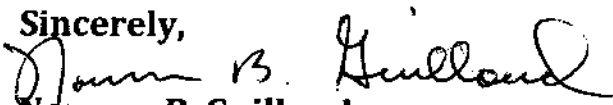
Fax: 908-782-4402

Re: Bid for the Attending Veterinarian @ UCF

Please find enclosed two copies of required information. Please note that coverage for Workman's Compensation Insurance has been arranged for but will not be purchased until and unless I am the successful bidder for this position.

I look forward to receiving your decision.

Sincerely,


Norman B. Guilloud

SUBMIT OFFER TO:
PURCHASING DEPARTMENT
UNIVERSITY OF CENTRAL FLORIDA
12479 RESEARCH PARKWAY, BLDG. 600
ORLANDO, FL 32826
Phone:(407) 823-2661 – Fax (407) 823-5551
www.purchasing.ucf.edu

University of Central Florida
INVITATION TO NEGOTIATE
Contractual Services Acknowledgement Form

Page 1 of 32 Pages	OFFERS WILL BE OPENED October 30, 2014 and may not be withdrawn within 180 days after such date and time.	ITN NO: 1407JCSA
UNIVERSITY MAILING DATE: September 25, 2014	ITN TITLE: University Attending Veterinarian	
FEDERAL EMPLOYER IDENTIFICATION NUMBER OR S.S. NUMBER [REDACTED]		
VENDOR NAME NORMAN B. Guilloud, DVM	REASON FOR NO OFFER	
VENDOR MAILING ADDRESS [REDACTED]		
CITY - STATE - ZIP CODE [REDACTED]		
TELEPHONE NO. [REDACTED]	POSTING OF PROPOSAL TABULATIONS Proposal tabulations with intended award(s) will be posted for review by interested parties at the Purchasing Department, our solicitation web page and the State of Florida's Vendor Bid System and will remain posted for a period of 72 hours. Failure to file a protest within the time prescribed in UCF Regulation 7.130(5) at http://regulations.ucf.edu/chapter7/index.html shall constitute a waiver of proceedings under that regulation.	
EMAIL ADDRESS: [REDACTED]		
FAX NO. [REDACTED]		

Government Classifications
Check all applicable

- | | |
|------------------------------------------------------------|----------------------------------------------------------|
| <input type="checkbox"/> African American | <input type="checkbox"/> American Women |
| <input type="checkbox"/> Asian-Hawaiian | <input type="checkbox"/> Government Agency |
| <input type="checkbox"/> Hispanic | <input type="checkbox"/> MBE Federal |
| <input type="checkbox"/> Native American | <input checked="" type="checkbox"/> Non-Minority |
| <input type="checkbox"/> Non-Profit Organization | <input type="checkbox"/> Pride |
| <input checked="" type="checkbox"/> Small Business Federal | <input checked="" type="checkbox"/> Small Business State |

I certify that this offer is made without prior understanding, agreement, or connection with any corporation, firm or person submitting an offer for the same materials, supplies, or equipment and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this offer and certify that I am authorized to sign this offer for the vendor and that the vendor is in compliance with all requirements of the Invitation To Negotiate, including but not limited to, certification requirements. In submitting an offer to an agency for the State of Florida, the vendor offers and agrees that if the offer is accepted, the vendor will convey, sell, assign or transfer to the State of Florida all rights, title and interest in and to all causes of action it may now or hereafter acquire under the Anti-trust laws of the United States and the State of Florida for price fixing relating to the particular commodities or services purchased or acquired by the state of Florida. At the State's discretion, such assignment shall be made and become effective at the time the purchasing agency tenders final payment to the vendor.

GENERAL CONDITIONS

1. SEALED OFFERS: All offer sheets and this form must be executed and submitted in a sealed envelope. (DO NOT INCLUDE MORE THAN ONE OFFER PER ENVELOPE.) The face of the envelope shall contain, in addition to the above address, the date, and time of the solicitation opening and the solicitation number. Offer prices not submitted on any attached price sheets when required shall be rejected. All offers are subject to the terms and conditions specified herein. Those which do not comply with these terms and conditions are either automatically rejected with respect to non-compliance with non-negotiable terms and conditions or may be rejected, at UCF's sole discretion, with respect to any other terms and conditions.

2. EXECUTION OF OFFERS: Offers must contain a manual signature of authorized representative in the space provided above. Offers must be typed or printed in ink. Use of erasable ink is not permitted. All corrections to prices made by vendor must be initialed. The company name and F.E.I.D. or social security number must appear on each pricing page of the proposal as required.

3. NO OFFER SUBMITTED: If not submitting an offer, respond by returning only this offer acknowledgment form, marking it "NO OFFER," and explain the reason in the space provided above. Failure to respond without justification may be cause for removal of the company's name from the solicitation mailing list. NOTE: To qualify as a respondent, vendor must submit a "NO OFFER," and it must be received no later than the stated offer opening date and hour.


 AUTHORIZED SIGNATURE (MANUAL)

NORMAN B. Guilloud, DVM
 AUTHORIZED SIGNATURE (TYPED), TITLE

4. PRICES, TERMS AND PAYMENT: Firm prices shall be negotiated and include all services rendered to the purchaser.

(a) DISCOUNTS: Cash discount for prompt payment shall not be considered in determining the lowest net cost for offer evaluation purposes.

(b) MISTAKES: Offerers are expected to examine the conditions, scope of work, offer prices, extensions, and all instructions pertaining to the services involved. Failure to do so will be at the offerer's risk.

(c) INVOICING AND PAYMENT: All vendors must have on file a properly executed W-9 form with their Federal Employer Identification Number prior to payment processing.

Vendors shall submit properly certified original invoices to:

Finance & Accounting
12424 Research Parkway, Suite 300
Orlando, Florida 32726-3249

Invoices for payment shall be submitted in sufficient detail for a proper pre-audit and post audit. Prices on the invoices shall be in accordance with the price stipulated in the contract at the time the order is placed. Invoices shall reference the applicable contract and/or purchase order numbers. Invoices for any travel expenses shall be submitted in accordance with the State of Florida travel rates at or below those specified in Section 112.061, Florida Statutes and applicable UCF policies. Travel Reimbursement must be made using the UCF Voucher for Reimbursement of Traveling Expenses available on the web at <http://www.fa.ucf.edu/forms/forms.cfm#>.

Final payment shall not be made until after the contract is complete unless the University has agreed otherwise.

Interest Penalties: Vendor interest penalty payment requests will be reviewed by the UCF ombudsman whose decision will be final.

Vendor Ombudsman: A vendor ombudsman position has been established within the Division of Finance & Accounting. It is the duty of this individual to act as an advocate for vendors who may be experiencing problems in obtaining timely payments(s) from the University of Central Florida. The Vendor Ombudsman can be contacted at (407) 882-1040; or by mail at the address in paragraph 4, (c) above.

The ombudsman shall review the circumstances surrounding non-payment to:

- determine if an interest payment amount is due;
- calculate the amount of the payment; and
- ensure timely processing and submission of the payment request in accordance with University policy.

**QUESTIONS & ANSWERS FOR
ITN 1407JCSA**

1. **Section 2.20.C: Reference Liability Insurance:** I presently carry Professional Liability Insurance with the American Veterinary Medical Association Professional Liability Insurance Trust which has Limits of Liability of: a. Each claim - \$6,000,000 and b. Aggregate - \$8,000,000. I can provide said 'Certificate of Insurance' to you. Will this satisfy 2.20.C?

UCF Answer: Yes, Professional Liability Insurance would meet the qualification in 2.20.C.

2. **Section 2.22 entitled Termination of Contract:** It is my understanding that each party can give a 30 day written notice (for any reason) to the other party to terminate the contract. Is this correct?

UCF Answer: Yes.

3. **Section 2.28 entitled Records:** Is maintaining a bound 'Red and Black' book specifically devoted to communications and other written communications in a UCF File on my computer satisfy Section 2.28?

UCF Answer: Yes.

4. **Section 2.36.C entitled Equal Opportunity Statement:** By signing Appendix III will this satisfy Section 2.36.C?

UCF Answer: Yes.

5. **Section 2.42 entitled Travel Expense:** There may be a requirement to perform an occasional site visit to animal suppliers to confirm compliance with regulatory requirements and health status of animals. Also, attending professional meetings on behalf of UCF, which may be required. Will additional travel expenses be covered by UCF?

UCF Answer: Travel expenses beyond the scope of this ITN will be handled on a case-by-case basis.

6. **Section 2.44 entitled Taxes:** I am a Sole Proprietor and pay federal and state taxes directly on a Quarterly Estimated Tax basis and in addition, any taxes owed or refunded are covered by my Certified Public Accountant on or before April 15 of the following year. Does this satisfy Section 2.44?

UCF Answer: We are not able to give out tax advice. Please consult with your tax advisor on whether or not the income received from this contract would constitute taxable income.

7. **Appendix IV entitled Compliance and Certification of Good Standing:** I am a Sole Proprietor not living in the State of Florida and the state of NJ does not issue a Certificate of Good Standing for Sole Proprietor entities.

UCF Answer: This section relates to registering and doing business in the State of Florida. Please refer to section 2.15 "State Licensing Requirements" in the ITN.

**APPENDIX I
EVALUATION SCORING SHEET**

NAME OF RESPONDENT COMPANY NORMAN B. Guilleud, DUM

INSTRUCTIONS TO EVALUATION COMMITTEE MEMBER:

1. Evaluate each offer on a separate form.
2. Work independently and do not discuss the Offers or your evaluation with anyone.
3. When the forms are completed, sign, date and deliver them in a **sealed envelope** to the **Purchasing Representative named in section 2.1.**

Evaluation Factors	Max Points	Points Awarded
1. EXPERIENCE AND QUALIFICATIONS OF PROPOSER	30	
2. POSITION RESPONSIBILITIES	30	
3. OVERALL PRICING	30	
4. CONFORMANCE TO ITN'S PREFERRED CONDITIONS AND REQUIREMENTS (FAILURE TO CONFORM TO ITN'S MANDATORY CONDITIONS AND REQUIREMENTS MAY RESULT IN REJECTION OF PROPOSAL) Section 2.0	10	
Total Points:	100	
Comments, if any:		

EVALUATOR'S NAME _____

EVALUATOR'S SIGNATURE _____

DATE _____

**APPENDIX II
SUPPLEMENTAL OFFER SHEET
TERMS AND CONDITIONS**

The sections set forth below must each be initialed, as YES for "understood and agreed upon" or NO for "not agreed to." Failure to complete and return this document with your offer could result in rejection of your offer, at UCF's sole discretion. Respondents shall not check sections as "understood and agreed upon" with the intent to negotiate a change to those sections/terms and conditions after tentative award of a contract resulting from this ITN. Respondents disagreeing with any term or condition of this ITN shall act to resolve the difference prior to the deadline for inquiries, as noted in this ITN. A Respondent's disagreement with any non-negotiable section of this ITN shall be automatically rejected. Failure of the university and the tentative awardee to come to an agreement with respect to terms and conditions within a time frame UCF determines to be reasonable constitutes grounds for rejection of that offer and the University shall have the right, at its sole discretion, to award the contract to the next favorable respondent.

<u>SECTION</u>	<u>YES</u>	<u>NO</u>	<u>RESPONDENT INITIALS</u>
2.1 **Non-negotiable**	<u>X</u>	_____	<u>ηβη</u>
2.2 **Non-negotiable**	<u>X</u>	_____	<u>ηβη</u>
2.3 **Non-negotiable**	<u>X</u>	_____	<u>ηβη</u>
2.4	<u>X</u>	_____	<u>ηβη</u>
2.5	<u>X</u>	_____	<u>ηβη</u>
2.6 **Non-negotiable**	<u>X</u>	_____	<u>ηβη</u>
2.7 Section Not Used			
2.8 **Non-negotiable**	<u>X</u>	_____	<u>ηβη</u>
2.9	<u>X</u>	_____	<u>ηβη</u>
2.10	<u>X</u>	_____	<u>ηβη</u>
2.11 **Non-negotiable**	<u>X</u>	_____	<u>ηβη</u>
2.12	<u>X</u>	_____	<u>ηβη</u>
2.13 **Non-negotiable**	<u>X</u>	_____	<u>ηβη</u>
2.14 **Non-negotiable**	<u>X</u>	_____	<u>ηβη</u>
2.15	_____	<u>X</u>	<u>ηβη</u> Sole Proprietor

<u>SECTION</u>	<u>YES</u>	<u>NO</u>	<u>RESPONDENT INITIALS</u>
2.16	<u>X</u>	_____	<u>h b/a</u>
2.17	<u>X</u>	_____	<u>h b/a</u>
2.18 **Non-negotiable**	<u>X</u>	_____	<u>h b/a</u>
2.19	<u>X</u>	_____	<u>h b/a</u>
2.20 **Non-negotiable**	<u>X</u>	_____	<u>h b/a</u>
2.21	<u>X</u>	_____	<u>h b/a</u>
2.22	<u>X</u>	_____	<u>h b/a</u>
2.23	<u>X</u>	_____	<u>h b/a</u>
2.24	<u>X</u>	_____	<u>h b/a</u>
2.25	<u>X</u>	_____	<u>h b/a</u>
2.26	<u>X</u>	_____	<u>h b/a</u>
2.27 **Non-negotiable**	<u>X</u>	_____	<u>h b/a</u>
2.28	<u>X</u>	_____	<u>h b/a</u>
2.29	<u>X</u>	_____	<u>h b/a</u>
2.30 **Non-negotiable**	<u>X</u>	_____	<u>h b/a</u>
2.31 **Non-negotiable**	<u>X</u>	_____	<u>h b/a</u>
2.32	<u>X</u>	_____	<u>h b/a</u>
2.33	<u>X</u>	_____	<u>h b/a</u>
2.34	<u>X</u>	_____	<u>h b/a</u>
2.35 **Non-negotiable**	<u>X</u>	_____	<u>h b/a</u>
2.36	<u>X</u>	_____	<u>h b/a</u>
2.37	<u>X</u>	_____	<u>h b/a</u>
2.38	<u>X</u>	_____	<u>h b/a</u>

<u>SECTION</u>	<u>YES</u>	<u>NO</u>	<u>RESPONDENT INITIALS</u>
2.39**Non-negotiable**	<u>X</u>	_____	<u>NBh</u>
2.40	<u>X</u>	_____	<u>NBh</u>
2.41	<u>X</u>	_____	<u>NBh</u>
2.42**Non-negotiable**	<u>X</u>	_____	<u>NBh</u>
2.43	<u>X</u>	_____	<u>NBh</u>
2.44	<u>X</u>	_____	<u>NBh</u>
2.45	<u>X</u>	_____	<u>NBh</u>
2.46	<u>X</u>	_____	<u>NBh</u>
2.47	<u>X</u>	_____	<u>NBh</u>
2.48	<u>X</u>	_____	<u>NBh</u>
2.49 **Non-negotiable**	<u>X</u>	_____	<u>NBh</u>
2.50	<u>X</u>	_____	<u>NBh</u>
3.0	<u>X</u>	_____	<u>NBh</u>
4.0	<u>X</u>	_____	<u>NBh</u>

RESPONDENT COMPANY NAME NORMAN B. GUILLOU, DVM
 AUTHORIZED SIGNATURE Norman B. Guillou
 TITLE VETERINARIAN
 DATE OCTOBER 27, 2014

APPENDIX III

CERTIFICATE OF NON-SEGREGATED FACILITIES

We, NORMAN B. Guillard, DUM certify to the University of Central Florida that we do not and will not maintain or provide for our employees any segregated facilities at any of our establishments, and that we do not and will not permit our employees to perform their services, under our control, where segregated facilities are maintained. We understand and agree that a breach of this certification is a violation of the Equal Opportunity clause required by Executive order 11246 of 24 September 1965.

As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, rest rooms and wash room, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color or national origin, because of habit, local custom or otherwise.

We, further, agree that (except where we have obtained identical certifications from offered subcontractors for specific time periods) we will obtain identical certifications from offered subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity Clause; that we will retain such certification in our files; and that we will forward the following notice to such offered subcontractors (except where the offered subcontractors have submitted certifications for specific time periods):

NOTE TO PROSPECTIVE SUBCONTRACTORS OR REQUIREMENTS FOR CERTIFICATIONS OF NON-SEGREGATED FACILITIES. A Certificate of Non-segregated Facilities, as required by the 9 May 1967 order on Elimination of Segregated Facilities, by the Secretary of Labor (32 Fed. Reg. 7439, 19 May 1967), must be submitted prior to the award of a sub-contract exceeding \$10,000 which is not exempt from the provisions of the Equal Opportunity clause. The certification may be submitted either for each sub-contract or for all subcontracts during a period (i.e. quarterly, semiannually, or annually).

NOTE: Whoever knowingly and willfully makes any false, fictitious, or fraudulent representation may be liable to criminal prosecution under 18 U.S.C. 1001.

APPENDIX III

CERTIFICATE OF NON-SEGREGATED FACILITIES SUBPART - CONTRACTOR'S AGREEMENTS

SEC. 202. Except in contracts exempted in accordance with Section 204 of this Order, all Government contracting agencies shall include in every Government contract hereafter entered into the following provisions:

During the performance of this contract, the contractor agrees as follows:

- (1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment, upgrading demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- (2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
- (3) The contractor will send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or worker's representative of the contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of notice in conspicuous places available to employees and applicants for employment.
- (4) The contractor will comply with all provisions of Executive Order No. 11246 of September 24, 1965 and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (5) The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.
- (6) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoiced as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (7) The contractor will include the provision of Paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or

purchase orders the contracting agency may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the contractor may request the United States to enter into such litigation to protect the interest of the United States.

SEC. 402 Affirmative Action for Disabled Veterans and Veterans of the Vietnam Era:

- (1) The contractor agrees to comply with the affirmative action clause and regulation published by the US Department of Labor implementing Section 402 of the Vietnam Era Veteran's Readjustment Assistance Act of 1974, as amended, and Executive Order 11701, which are incorporated in this certificate by reference.

RESPONDENT COMPANY NAME NORMAN B. Guilloud, DVM
AUTHORIZED SIGNATURE Norm B. Guilloud
TITLE VETERINARIAN
DATE OCTOBER 27, 2014

APPENDIX IV

COMPLIANCE AND CERTIFICATION OF GOOD STANDINGS

The parties shall at all times comply with all applicable ordinances, laws, rules and regulations of local, state and federal governments, or any political subdivision or agency, or authority or commission thereof, which may have jurisdiction to pass laws, ordinances, or make and enforce rules and regulations with respect to the parties.

Vendors shall certify below that they are in good standings to conduct business in the State of Florida. **The awardee of any contract resulting from this solicitation shall forward a certification of good standing. The certifications must be submitted to the UCF Purchasing Department prior to providing any goods or services required under the resulting contract.** Noncompliance with this provision may constitute rejection of proposal or termination of a contract at UCF's sole discretion.

CERTIFICATION

I certify that the company submitting an offer under this solicitation in is compliance with all applicable laws to conduct business in the State of Florida, is in good standings and will provide a certificate of good standings from the State of residence prior to initiating any performance under any contract resulting from this solicitation.

Company: NORMAN B. Guilloud, DUM

Authorized Representative's Name: NORMAN B. Guilloud

Authorized Representative's Signature: Norman B. Guilloud

Date: OCTOBER 27, 2014

Norman B. Guilloud, DVM
ITN Number: 1407JCSA
UCF - Attending Veterinarian

Section A and B

See Attached

Attachment A & B

Norman B. Guilloud, DVM



QUALIFICATIONS AND BACKGROUND

Experienced in management, supervision and presentations through verbal and written communication. Seasoned in educating others from a variety of educational levels to assimilate information pertaining to animal care and use. Accomplished communicator with individuals from many backgrounds. Over forty years of management experience as an attending veterinarian in fast paced environments requiring quick decision-making and prioritization of projects. Over forty years of experience managing and handling a variety of animal species. Experienced in the architectural/engineering design, bidding, and construction supervision of many multi-specie research animal facilities.

Attending Veterinarian (AV) <i>University of Central Florida</i>	<i>2003 -- Present</i>
<i>Celldex Bio, Clinton, NJ</i>	<i>2011-- Present</i>
<i>Advaxis, Princeton, NJ</i>	<i>2010 -- Present</i>
<i>Purdue Pharma, Hightsown, NJ</i>	<i>2010--Present</i>
<i>Ortho Clinical Diagnostics, Raritan, NJ</i>	<i>1997-- Present</i>

Attending Veterinarian Experience:

Over 40 years knowledge of animal welfare regulations and contemporary practices in animal health, care, and use. Experienced with AAALACi accreditation and re-accreditation for multiple animal facilities. Experienced with regulatory and accreditation oversight (AAALACi, OLAW, USDA, and IACUC). Experienced working with animal biosafety levels 1-3. Experienced in developing and delivering training related to animal care and use. Excellent verbal and written communication skills and a demonstrated ability to interact effectively with others from a variety of educational experiences and backgrounds. Experienced with multi-species, including but not limited to rodents, rabbits, pigs, and non human primates. Available for animal care consultation and response, 24 hours per day/7 days a week/365 days per year, including remote consultation by email, telephone, facsimile, and overnight delivery for written correspondence, and on campus presence a minimum of 5 days per month. Provide advice and instruction to PI's and research staff relating to design and operation of research and development program using animals, and provide support for the planning and execution of animal research projects, including but not limited to the selection and anesthetics and analgesics, and the proper post-surgical and euthanasia methodologies. Serve as a voting member of the IACUC on multiple IACUC committees. Audit on-campus IACUC approved protocols on an announced basis. Members of the IACUC are encouraged to participate with the AV during these audits. Provide advice and instructions for ensuring compliance with occupational health, hazard containment, and zoonosis control programs. Ensure animal care program oversight through animal facility managers. Assist in providing clinical care and preventive medicine expertise for the animals housed in animal care facilities as needed. Also provide clinical, surgical, and other veterinary services as required for research animals on research projects and on GLP projects.

Additional Attending Veterinary (AV) Experiences:

Director, Laboratory Animal Medicine, AV	<i>Albert Einstein Medical Center, Philadelphia, PA</i>	1993-2007
Director, Laboratory Animal Medicine, AV J&J,	<i>Ortho Pharmaceuticals</i>	1975-1992
Attending and Consulting Veterinarian, AV	<i>Princeton University</i>	1973-1999
Director, Laboratory Animal Medicine AV,	<i>ER Squibb Institute for Medical Research</i>	1971-1975
Assoc. Prof. & Director Laboratory Animal Medicine, AV	<i>University of GA – College of Veterinary Medicine</i>	1968-1971
Director & Attending Veterinarian, Department of Veterinary Medicine, AV	<i>Yerkes Regional Primate Research Center</i>	1964-1968
Attending and Consulting Veterinarian, AV	<i>Atlanta Zoological Park</i>	1964-1971
Captain, U S Army Veterinary Corps Department of Laboratory Animal Medicine, AV	<i>Walter Reed Army Institute of Research</i>	1962-1964

Clinical Veterinarian Experiences:

Novartis Pharmaceuticals Corporation 1993--Present

Duties: Provide clinical, surgical, and other veterinary services as needed for research animals on GLP , toxicology, safety, pharmacology, absorption, distribution, metabolism, and excretion studies, as well as non-study animals. Consult as needed with investigators, staff, and others on animal health, information, problems and models.

Special Projects Consultant:

Charles River Laboratories 1971-1972

Assessments, recommendations and decisions regarding primate breeding facilities.

Veterinary Practitioner:

Grove Animal Clinic, Dallas, TX 1960-1962

Private practice clinical veterinarian.

Professional Affiliations:

American Veterinary Medical Association, AVMA	1958--Present
American Association of Laboratory Animal Sciences, AALAS	1962--Present
American Primate Veterinarians, APV	1969--Present
New Jersey Branch AALAS, NJAALAS	1990--Present
Florida Branch of AALAS, FAALAS	2003--Present

Education:

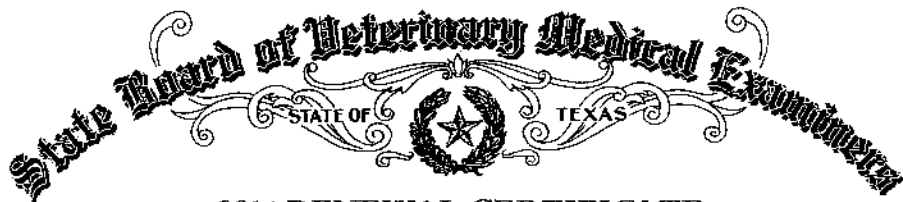
Doctor of Veterinary Medicine (DVM), Texas A&M University 1960

License: TX # 1918 Veterinarian Active

PUBLICATIONS

1. **Guilloud, N.B.**, Krisch, T.A., Funk, K.A., Giacoia, E.G. and Banks, R.K.; An Assessment of Carbon Dioxide Grades and an Analysis of Gradual Fill versus Pre-Filled Chamber Methods for Rodent Euthanasia, 2014 *Publication Pending*.
2. **Guilloud, N.B.**, Rebmann, N. and McConnell, R.F.; Spontaneous Squamous Cell Carcinoma of the Perineal Region in an Adult Cynomolgus Monkey, Poster Presentation, 1996 Tri-Branch Symposium of Am.Assoc.for Lab. Ani. Science; Philadelphia, PA. June 1996.
3. **Guilloud, N.B.** and Johnson, A.N.; Albino Rodent Tail Tattooing: Experimental Data and Observation During 5 Years of Use. Laboratory Animal Science, April 1990.
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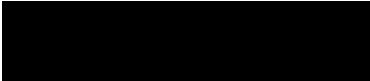
0400

2014 RENEWAL CERTIFICATE

The Texas State Board of Veterinary Medical Examiners certifies that the individual listed below is registered with the Board for the year March 1, 2014 through February 28, 2015. This Certificate must be displayed in the Registrant's office with original Texas License.

License Number: 1918 Veterinarian Active

DR. NORMAN BRUCE GUILLOUD



Nicole Olin
EXECUTIVE DIRECTOR



Insurance Policy Certificate of Insurance

ZURICH

This policy provides occurrence coverage. Please review the policy carefully.

ITEM 1: Insured by the stock company below and hereinafter called the Company

Zurich American Insurance Company

U-VPL-103-A-CW (07/04)

P L I T

ITEM 2: Named Certificate Holder, member number, IRC, and address

Norman B. Guilloud, DVM

Master Policy Number: Certificate Number

FOR INFORMATION OR TO FILE A CLAIM

PLEASE CALL (800) 228-7548

ITEM 3: Policy Period

From: 01/01/2014

To: 01/01/2015

12:01 am Standard time at the address of the Named Certificate Holder as stated herein

ITEM 4: Limits of Liability

Each claim \$ 6,000,000

Aggregate \$ 8,000,000

ITEM 5: Premium and coverage summary

Primary Professional Liability	\$222.00
Excess Professional Liability	\$267.00
NJ Taxes	\$4.40

ITEM 6: Forms Attached at Issuance:

U-VPL-100-A CW (07/04); U-VPL-103-A CW (07/04); U-GU-616-A CW (11/09); U-GU-1041-A (03/11); U-VPL-147-A NJ (10/04); U-GU-319-F (01/09)

ITEM 7: Schedule of Plan Numbers and location(s) for Professional Extension Endorsement (Animal Bailee) / Embryo and Semen Storage (if purchased)

ITEM 8: Veterinary Professional Liability Regulatory Action License Defense Coverage endorsement (if purchased):

Limit:

Authorized Signature

This Certificate of Insurance is issued off the Master Policy held by the American Veterinary Medical Association (AVMA) Professional Liability Insurance Trust. In acceptance of this policy the Named Certificate Holder agrees that the statements in the certificate and the application and any attachments hereto are the Named Certificate Holder's agreements and representations and that this policy embodies the agreements existing between the Named Certificate holder & the Company or its representatives relating to this insurance.

Notice to the Company: Zurich North American-Specialties Claims
Attn: Professional Liability Claim Department
P.O. Box 307010, Jamaica, NY 11430-7010

Norman B. Guilloud, DVM
ITN Number: 1407JCSA
UCF-Attending Veterinarian

Section C – Overall Pricing

\$10,200/month
No other charges