



Procurement Services

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Form P: Foreign Supplier Application

IMPORTANT: Provide quote, invoice, or work order on company letterhead along with copies of any types of agreements associated with this purchase. A certificate of foreign status will be requested upon review of this initial application.

Contact Information

Business or Individual's Name: _____

Permanent establishment in the U.S. where income is generated? Yes ___ No ___

US Address (if applicable): _____

Phone: _____ Fax: _____

Contact Name: _____

Email Address: _____ Web Address: _____

Type of Entity: Please **also** clearly mark on the form W-8BEN-E your organization's type of entity (Part 1, Section 3)

**Claiming applicability of section(s) 115(2), 501(c), 892, 895, or 1443(b)? Yes ___ No ___*

Services ___ Commodities ___ Subscription ___ Software ___ Membership ___ Other ___

Equipment: Only ___ Operating Software ___ Maintenance ___ Services ___

NOTE: A clear and detailed description must be presented on your organization's quote, invoice, or work order.

Submitted by: _____ Capacity in Which Acting: _____

Signature: _____ Date: _____

For UCF Staff Only

Dept. Rep Name: _____ UCF Dept. _____

Signature: _____ Date: _____

Supplier # Assigned: _____