

ADDENDUM

IMPORTANT DOCUMENT – INVITATION TO NEOTIATE ADDENDUM

ITN NUMBER: 2020-14MCSA OPENING DATE & TIME: June 25, 2021; 3:00PM

ITN TITLE: Contract Operations for UCFs 3.024MGD Water Treatment Plant

ADDENDUM NUMBER: 1 ADDENDUM DATE: June 14, 2021

The purpose of this addendum is to answer questions asked during the open q/a period.

PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM AND RETURN IT WITH YOUR OFFER. FAILURE TO SIGN AND RETURN WITH YOUR OFFER COULD RESULT IN REJECTION OF YOUR OFFER.

PROPOSERS SIGNATURE

PRINT OR TYPE PROPOSER'S NAME

COMPANY NAME

EMAIL ADDRESS

1. Vendor Question: In your RFP, your timeline is to open the bids (June 25, 2021), and contract to begin on July 1, 2021 (which is 6 days after the bid submission date).

We are interested in proposing our solution to your request, but this timeline is too short. In your bid, you are requesting our proposal to be valid for 120 days- so will you consider the time to award, to commencement of the work to be 30, or better 45-60 days after award approval?

UCF Answer: The estimated contract start date has been revised to on or about September 30, 2021.

2. Vendor Question: RFP Section 1.1, first sentence says that the firm is to provide O&M of the plant and the distribution system. But, Section 1.1.1 last sentence says that UCF will be responsible for the O&M of the distribution system. Please confirm which statement is correct.

UCF Answer: Section 1.1.1 is correct, only O&M of the Water Treatment Plant

3. Vendor Question: RFP Section 1.3 – is UCF seeking three fulltime O&M staff to be located on campus? If not, please describe the staffing requirement for each position.

UCF Answer: The intent is to have up to three available to UCF in the event an operator is not available for whatever reason(s) to maintain continuity of statutory operations and / or in the case of an emergency, act of god, campus closure, etc. Only one Operator will report to the plant at any given time.

4. Vendor Question: Repairs – Section 1.1 states that the firm will be responsible for repairs up to \$2000 but Section 1.3 states repairs over \$1000 need prior approval. Please clarify. Regardless, is UCF's intent to establish an annual repair budget for the selected firm to draw from? Would this repair budget be in addition to the lump sum fee for staffing?

UCF Answer: The intent is to monitor and control CAPEX. Repairs over \$2K, UCF will directly contract for. Repairs up to \$1K in total value will be handled by the awarded firm. Repairs between \$1K-\$2K must receive UCF approval.

5. Vendor Question: RFP Section 2.21 – with a proposal due date of June 25th, please clarify the anticipated date of award and Notice-to-Proceed.

UCF Answer: September 2021

6. Vendor Question: Contract Term – we recommend that it would be in UCF’s best interest as well as the selected firm’s to have a longer base contract term. A longer term provides employment stability and it will make recruiting and retaining qualified staff easier. Therefore we ask if UCF would amend the terms to provide for a base contract duration of four or five years.

UCF Answer: Acknowledged, existing language will stand based on performance and adherence to meeting or exceeding FDEP’s rules for the water sampling plan for compliance set forth under this ITN.

7. Vendor Question: RFP states that this is a lump sum contract but then asks for hourly rates. Please address what the purpose of asking for hourly rates is. Is this for additional services, such as engineering design and/or other types of additional services? Also, rather than a list of hourly rates, could respondents simply provide a multiplier that would be applied to raw salary rates if additional services were requested?

UCF Answer: We are seeking hourly rates to compare pricing amongst the competition and as a part of our overall evaluation to determine the most cost-effective solution between BAU and third-party operator support.

8. Vendor Question: Please confirm staffing requirements. One or three hours per day?

UCF Answer: Subject to the daily and seasonal operating conditions and campus demand. The operator shall at least meet the minimum rule requirements set forth by FDEP each year for class and population served.

9. Vendor Question: When was the last Inspection of the Ground storage tank?

UCF Answer: 2019

10. Vendor Question: Can you confirm that all repairs of less than \$2,000 are to be invoiced separately with no prior approval needed?

UCF Answer: See Q4 Response.

11. Vendor Question: Is the monthly REPORT in addition to the monthly operating report submitted to the dep? Please provide a copy of the current reports

UCF Answer: MOR to Dep and executive summary report to UES management

12. Vendor Question: Do you have a current inventory list? Will we be able to use existing inventory?

UCF Answer: Need more information, current inventory list of?

13. Vendor Question: What was the chlorine consumption for the last year? Who is the University's current vendor for Chlorine?

UCF Answer: Odyssey and we use ~29k gallons per year

14. Vendor Question: Who is the current contractor for SCADA and Controls?

UCF Answer: VT SCADA by Trihedral and controls and install Barney's Pumps

15. Vendor Question: Please provide a list of preferred vendor used for the Water Treatment Plant

UCF Answer: We do not have preferred vendors. Continuing service contracts are selected and sourced based on a contract term under a qualification basis. Non-continuing service contracts adhere to UCF's Procurement Guidelines and Rules.

16. Vendor Question: Will the University provide support for any SCADA and or Controls?

UCF Answer: UCF is requesting more context and specifics to this question. E.g. Application, troubleshooting, IT, modernization, replacement?

17. Vendor Question: Please provide us a copy of the CMMS summary of activities that includes frequencies.

UCF Answer:

Daily water plant inspection

Weekly and quarterly Genset inspection

Monthly exit and emergency light inspection

Weekly eye wash and shower inspection (1 unit)

Monthly exterior light inspection

Bi-weekly CL2 delivery

Monthly well pump inspection

Annual water tower inspection (in house inspection)

Bi-weekly GST tray inspection and cleaning

Monthly bac-t sampling

Monthly inspection of HSP's and VFD's

Bi-annual GST tank inspection and cleaning

Monthly cleaning of building

Monthly A/C inspection and cleaning of filters

Monthly spraying for weeds around perimeter

Annual pressure washing of brick exterior

Annual pressure washing of all concrete walkways

Quarterly DBP's

Monthly MOR

Lead and Copper 3 year

GST and Tower 5-year inspections

Annual CCR

Annual Genset load test

18. Vendor Question: Please update Exhibit 2 to include sampling due dates for samples required during the term of this contract including any extensions

UCF Answer: This request is subject to the sampling plan determined by FDEP each year. UCF can provide historical sample plans for reference.