



UNIVERSITY OF CENTRAL FLORIDA

Department of Procurement Services
12424 Research Parkway, Suite 355
Orlando, FL 32826

ADDENDUM

IMPORTANT DOCUMENT – INVITATION TO BID

ITB NUMBER: 2023-08OCSA

ITB TITLE: SOLID WASTE AND RECYCLING DISPOSAL SERVICES

OPENING DATE & TIME: May 3, 2024; 3:00 PM

ADDENDUM NUMBER: I ADDENDUM DATE: April 24, 2024

Purpose of this addendum is to extend the bid opening date to May 3, 2024 at 3:00PM EST, and to answer questions asked during the q/a period.

PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM AND RETURN IT WITH YOUR OFFER. FAILURE TO SIGN AND RETURN WITH YOUR OFFER COULD RESULT IN REJECTION OF YOUR OFFER.

PROPOSERS SIGNATURE

PRINT OR TYPE PROPOSER'S NAME

COMPANY NAME

EMAIL ADDRESS

1. Vendor Question: Can you supply an excel version for all of the price sheets and only unlock the cells where the Contractor add the rates?

UCF Answer: Yes, an Excel version of the price sheets can be downloaded from <http://procurement.ucf.edu/solicitations/>, under ITB 2023-08OCSA Solid Waste and Recycling Disposal Services.

2. Vendor Question: Page 17 – “The pricing on this ITB and the resulting contract shall be considered fixed pricing for the duration of the contract.” Is the fixed pricing with no increase allowed only for the initial term period of July 1, 2024, and shall end on June 30, 2027? Can the Contractor request a price increase for the renewal period? If so, can the contractor request a price increase based on CPI Water and Sewer and Trash index? This is the index that is most closely related to the waste industry.

UCF Answer: Prices can be reviewed after the original term, during renewals, if any. UCF may, in its sole discretion, make an equitable adjustment in the agreement terms or pricing if pricing or availability of supply is affected by extreme and unforeseen volatility in the marketplace, that is, by circumstances that satisfy all the following criteria: (1) the volatility is due to causes wholly beyond the supplier’s control, (2) the volatility affects the marketplace or industry, not just the particular supplier source of supply, (3) the effect on pricing or availability of supply is substantial, and (4) the volatility so affects the supplier that continued performance of the agreement would result in a substantial loss

3. Vendor Question: Page 18, 2. Front Load Dumpster Construction. e. All six (6) and eight (8) cubic yard containers shall be slant type containers and will have black plastic lids and doors. Residential communities will require “Straight Eights” for better accessibility.

Are straight eights with solid steel top and side-slide doors only required in the residential communities? Does this mean if there are other areas on campus with the side-slide doors they will need to be swapped for dumpsters with black plastic lids?

UCF Answer: Residential communities require the side slide doors; however, they do not require a solid steel top. The University is flexible on dumpster type throughout other campus locations, choosing what will best service that location.

4. Vendor Question: Page 19- “The unit shall be clean (free from dirt or stain) and sanitary (free from dirt and bacteria), of neat (orderly and clean) appearance”. Can “and bacteria” be removed from the ITB? The Contractor cannot make the truck free from bacteria.

UCF Answer: Yes, this can be removed.

5. Vendor Question: Page 21- “Any 20/30/40 cubic yard open top roll-off container contracted by the University must be painted architectural bronze.”

“Roll-off container signage should be weather resistant and read:”

- a. “No Parking”
- b. “Keep Out”
- c. “No Hazardous Waste”
- d. “No Recyclables in This Container”, where applicable
- e. “Landfill”, or “Recycling”

Is this for both permanent and temporary roll-off containers?

UCF Answer: The paint requirements are only for the permanent roll offs staged at the Facilities compound. Roll offs delivered for special events must be of a uniform color, free of graffiti, and have proper labeling.

6. Vendor Question: Page 41 – “Landfill Tipping Fee Per Ton” Can the Contractor charge tipping fee per ton for compactors and for temporary and permanent roll-off containers?

UCF Answer: Yes.

7. Vendor Question: Pages 42-64, Attachment A, B, C – “The Contractor will list all deviations, discrepancies and/or areas on non-compliance to equipment specifications. Failure to list all deviations, discrepancies and/or areas of non-compliance may be grounds for disqualification, at the discretion of the University.”

Is the Bidder supposed to just “list all deviations, discrepancies and/or areas on non-compliance to equipment specifications” for Attachment A, B, C? It is unclear whether the Bidder needs to supply further details or if this is only required of the awarded Contractor. If additional information needs to be submitted for Attachment A, B, C can you please clarify the exact section number for the required information that the Bidder must submit?

UCF Answer: Yes. For Attachments A, B, and C, Bidder must list all deviations, discrepancies and/or areas on non-compliance to equipment specifications in the “Quotation Discrepancies/Notes” sections.

8. Vendor Question: Recycle Contamination – Typically, a predictable level of contamination is less than 15% of collected recycling. Can the Contractor charge for recycling containers that contain more than 16% recycling contamination in the load with photo proof of the recycling contamination? If so, can this be added to the rate sheet?

UCF Answer: Yes, we can add a line delineating recycle contamination percentage.

9. Vendor Question: Bagged Recycling - Plastic bags become entangled within the sorting equipment, significantly hindering processing operation at the recycling processing facility. Can you add the following language to the contract? “No plastic film or bags of any kind allowed in recycling container(s)”.

UCF Answer: No. We will keep language in line with percentage of contamination being less than 15%.

10. Vendor Question: Recyclable Materials - The following list of acceptable materials is reflective of today's market reality and includes only materials that meet industry quality standards and have viable market demands. Will you accept the following as the only Acceptable Single Stream Recycling Materials that may be placed in the recycling container?

Single Stream Specifications Recyclable Materials must include only the following:

- Aluminum cans / PET bottles with the symbol #1 – with screw tops only
- HDPE plastic bottles with the symbol #2 (milk, water bottles detergent, and shampoo bottles, etc.)
- PP plastic bottles and tubs with symbol # 5 - empty
- Steel and tin cans
- Uncoated paperboard (ex. cereal boxes; food and snack boxes)
- Uncoated printing, writing and office paper (no shredded paper allowed)
- Old, corrugated containers cardboard (uncoated)
- Newspaper, mail, magazines, glossy inserts, and pamphlets

UCF Answer: Yes.

11. Vendor Question: Overloaded Dumpsters – Can the Contractor charge for dumpsters that are 2-foot or more overloaded above the top rim of the dumpster with photo proof of the overage? If so, can this be added to the rate sheet?

UCF Answer: No, we can add a line that indicates, "If a dumpster has debris extending 2' or more over the rim, contractor should send a notice of correction to the University."

12. Vendor Question: Days of Service – The Contractor is not open on Sundays and major Holidays. Can you add to the contract the following, "Service excludes Sundays and Holidays when Contractor is not open"?

UCF Answer: We can add a line that service excludes Sundays and Federal/State holidays.

13. Vendor Question: Material Weighing – Not all Contractors have scales on their trucks. Can the Contractor provide estimated weights if actual weights are not available?

UCF Answer: No, tonnage is required.

14. Vendor Question: Unusual/Extraordinary Cost - is a provision that allows a Contractor to seek an adjustment in its prices for unanticipated and unusual/extraordinary cost increases. Can such language be added to the parties' contract that provides for the Contractor to be paid for unusual/extraordinary costs?

UCF Answer: Verbiage can be added that "if the contractor incurs any unusual/extraordinary costs, the contractor may request a meeting to review."

15. Vendor Question: Fuel Adjustments - is a provision that allows a Contractor to seek an adjustment in its prices for fuel adjustments. Can such language be added to the parties' contract that provides for the Contractor to be paid for fuel adjustments?

UCF Answer: This can be reviewed at the renewal of contract. See question #2.

16. Vendor Question: Liability – Can you add a provision that that neither party should be liable to the other for incidental, consequential, or punitive damages?

UCF Answer: Yes.

17. Vendor Question: Liability Contractor Vehicle Weight - Can you add a provision that the Contractor should not be liable for damage to pavement/driving surfaces due to the weight of a truck or equipment (assuming such weight is within applicable regulations)?

UCF Answer: Yes.

18. Vendor Question: Change in Law - There is no provision regarding change in law. Can you add a provision so that changes in law that affect performance or the cost of same can be appropriately addressed by the parties?

UCF Answer: Yes.

19. Vendor Question: Termination - Are you agreeable to make the right to terminate for convenience upon 90 days' notice mutual as to both parties?

UCF Answer: No.

20. Vendor Question: Definition of Waste - Will you provide language in the Contract that you warrant and agree that the waste to be collected and disposed of will not contain any radioactive, corrosive, flammable, explosive, biomedical, infectious, hazardous, or toxic substance or material (as defined by or listed under applicable federal, state, or local laws or regulations)?

UCF Answer: The university is unable to warrant what is disposed of.

21. Vendor Question: Renewal - Can any renewal be based upon the mutual consent of the parties?

UCF Answer: This is already listed on page 8, paragraph 13, "Term of Contract".

22. Vendor Question: Force Majeure - Can a Force Majeure provision be added to the contract that would excuse delays in performance due to acts of gods, hurricanes, etc.?

UCF Answer: This is already listed on page 12, paragraph 23, "Force Majeure".

23. Vendor Question: Indemnify - Can language be added to the contract making clear that the contractor has no responsibility to indemnify the **County** for the **County's** own negligent or wrongful acts?

UCF Answer: This is already listed on page 12, paragraph 24, "Indemnification".

24. Vendor Question: Indemnify - Can language be added to the contract making clear that the contractor has no responsibility to indemnify the **University** for the **University's** own negligent or wrongful acts?

UCF Answer: This is already listed on page 12, paragraph 24, "Indemnification".

25. Vendor Question: Late Fees on Invoices - Can the Contractor charge a 5% late fee for invoices that are more than 60-days past due?

UCF Answer: No. As a state agency, UCF is bound by Chapter 215.422 of the Florida Statutes, which requires the university to process an invoice for payment 20 days after receipt of the invoice and receipt, inspection, and approval of the goods or services and to issue payment within 40 days after receipt, inspection, and approval.

26. Vendor Question: Wheels - Can the Contractor charge a monthly rate for dumpsters (trash & recycle) that require wheels? These are only available for 2yd or 4yd sizes due to them being lighter dumpsters.

UCF Answer: No.

27. Vendor Question: Unsafe Conditions for Service - Can the Contract include this statement? While a State of Emergency is in effect and/or winds are greater than 30MPH the Contractor is not required to provide service due to unsafe conditions.

UCF Answer: We can include the statement, "Contractor shall not be required to provide services when 1) the university closes, or suspends operations due to a state of emergency; 2) there are sustained winds of 30 MPH or more in the vicinity of the university."

28. Vendor Question: Please advise as to the process needed to perform site inspections?

UCF Answer: Once contract is awarded, this will be scheduled with the university point of contact.

29. Vendor Question: I'm writing regarding the Performance and Payment Bond requirement stated in the solicitation "ITB 2023-08OCSA-Solid Waste and Recycling Disposal Services". Could we provide an irrevocable letter instead of bonds?

UCF Answer: No- language is not present in F.S. 255.05 as allowing a substitute of an irrevocable letter of credit, instead of a performance and payment bond.

30. Vendor Question: Will there be opportunities for subcontractors with this bid?

UCF Answer: No.

31. Vendor Question: Can we charge for delivery and removal of cans?

UCF Answer: No, however unscheduled pickups of dumpsters may incur a fee.

32. Vendor Question: Can we use McCloud transfer station?

UCF Answer: Contractor is responsible for materials once removed from site.

33. Vendor Question: Can we place our own company cans on site if we are unable to get all site cans/ compactors in time for the start of the contract?

UCF Answer: Yes.

34. Vendor Question: On page 22 section A are there any noise ordinances that we need to be aware of that we cannot pick up before 7am?

UCF Answer: Current collection occurs prior to 7am.

35. Vendor Question: Are all stops to be completed by 7am?

UCF Answer: This can be by 8am.

36. Vendor Question: How many roll offs containers will be permanent on site?

UCF Answer: Currently there are 8 permanent roll offs.

37. Vendor Question: What is the history of weight for each container at each site?

UCF Answer: Please see attached UCF Commercial Tonnage 2023 report.

38. Vendor Question: History of the rebates received.

UCF Answer: Historical information on rebates is not readily available. No rebates received fiscal year 23-24.

39. Vendor Question: Current rates and the current hauler.

UCF Answer: Current rates are located starting on page 13 of this addendum. Current supplier is Waste Management.

40. Vendor Question: Does the University pay for all related solid waste disposal costs?

UCF Answer: The University pays all fees as delineated in the agreement.

41. Vendor Question: Does the University pay the recycling processing fees?

UCF Answer: The University pays all fees as delineated in the agreement.

42. Vendor Question: Does the University own all compactors and containers?

UCF Answer: No.

43. Vendor Question: If awarded to new hauler, will hauler be required to purchase all new equipment? I.e., compactors, front load containers, and the 6-yard tippers?

UCF Answer: Yes.

44. Vendor Question: Will the University please list all collection equipment bidders are required to purchase prior to the collection date?

UCF Answer: Contractor should determine their equipment needs based on contract scope.

45. Vendor Question: Is the University asking haulers to facilitate the trailer tipping operation?

UCF Answer: University operates it, hauler collects and maintains.

46. Vendor Question: Will the University please supply an actual address listing for each container location for all solid waste and recycling services relevant to the bid sheets to include front load containers, compactors, roll offs etc.?

UCF Answer: Information will be provided upon contract award. Primary addresses for university locations are listed in the contract on page 17, section 1 "Campus Locations".

47. Vendor Question: Will the University accept disposal weight tickets for weight tracking opposed to having individual scale systems located on our trucks?

UCF Answer: No.

48. Vendor Question: First page of bid submittal. States the following: "NOTE: To qualify as a respondent, the bidder must submit a "NO BID," and it must be received no later than the stated bid opening date and hour." What does this mean? "No Bid"? Will the University please clarify?

UCF Answer: The "NO BID" note is if you would like to qualify as a respondent if you are not placing a bid. If you are not placing a bid, you would need to indicate your reason for no bid and submit the form by the opening date and time to qualify as a respondent.

49. Vendor Question: Besides the pricing pages, what other documents are required to be included/signed within this bid submittal?

UCF Answer: In addition to the pricing pages, Bidder must sign the bottom of Bid Summary Sheet H on page 41. Bidder must also submit: the Acknowledgment Form on page 1; the information requested on page 7, number 4- "Qualification of Bidders"; any quotation discrepancies/notes regarding Attachments A, B and C; and signed Attachments 1, 2, and 3.

50. Vendor Question: Page 17, Section II. "The University's new centralized recycling center is expected to be operating within ten to twelve months of the awarding of a contract pursuant to this ITB. Until it is operational, the successful bidder will operate utilizing current or like equipment as set forth herein." Will there be a recycling processing fee for the use of this facility? If so, what will be the processing fee per ton?

UCF Answer: No.

51. Vendor Question: Service complete by 7am. Do we have any flexibility with this time requirement? There will be days when unforeseen circumstances may exist.

UCF Answer: See answers to #34 & #35. Contractor should communicate with university POC when unforeseen circumstances occur that may impact collection.

52. Vendor Question: Due to the specific colors of the containers, 24 hours for a repair is going to be challenging. Will the University commit to some flexibility with this requirement?

UCF Answer: Yes.

53. Vendor Question: Page 32 of the bid specs states "***Based on new contractor obtaining the current solid waste trailer tipping compactor and trailer, monthly pricing should reflect new or used equipment. If the new contractor decides not to keep or purchase the old compactor, a new compactor and trailer of equal or greater specifications and values have to be added to this spreadsheet." Will the University please advise as to who manufactures the trailer tipping compactor and trailer?

UCF Answer: Sebright.

54. Vendor Question: Page 33. Toter Tipping Trailer Worksheet. Bid sheet asking haulers to provide a quote for rental. Does the University own the current Toter Tipping Trailer?

UCF Answer: No.

55. Vendor Question: Will the University consider price increase on a yearly basis, instead of after the first term of 3 years? Is there an ability to receive an increase at the end of the first term at extension period?

UCF Answer: See question #2.

56. Vendor Question: When was the trailer tipping compactor purchased who was the trailer tipping compactor purchased from and will the hauler have an option to purchase existing trailer tipping compactor and if so, at what cost? Please provide make and model.

UCF Answer: Compactor was purchased by Advanced Disposal, now Waste Management. This is not a university owned asset. Sebright Boost Compactor SSC9860-2-6.

57. Vendor Question: Is there an option to purchase current recycling containers? If not, please provide manufacturer.

UCF Answer: The containers are Contractor owned by Waste Management.

58. Vendor Question: Can you provide a picture of the OCC recycling dumpster with locked side doors, locking lids and double slotted front?

UCF Answer:



59. Vendor Question: Are you presently being rebated on frontload recycling? If so, how much per container/per ton?

UCF Answer: No. Old Corrugated Cardboard (OCC) only.

60. Vendor Question: What materials are being rebated?

UCF Answer: See question #59.

61. Vendor Question: Will the University accept industry standard weights on frontload dumpsters in lieu of scales on the trucks?

UCF Answer: See question #47.

62. Vendor Question: What is the name of the current manufacturer of Tipping compactor that is offering a 5year warranty?

UCF Answer: See question #53 and #56.

63. Vendor Question: Can you please provide the current open top tonnages for the last 3 months of activity?

UCF Answer: Please see attached UCF Commercial Tonnage 2023 report.

64. Vendor Question: Can you please provide the current frontload tonnages for the last 3 months of activity?

UCF Answer: Please see attached UCF Commercial Tonnage 2023 report.

65. Vendor Question: Can you please provide the current compactor tonnages for the last 3 months of activity?

UCF Answer: Please see attached UCF Commercial Tonnage 2023 report.

66. Vendor Question: Can you provide the last 3 months of entire invoices UCF is paying?

UCF Answer: Please see attached .pdf file for invoices.

67. Vendor Question: Will the University please provide front load OCC rebates for last 3 months of activity? What percent of fair market price is UCF expecting?

UCF Answer: Rebates for the last 3 months are not currently available.

68. Vendor Question: How can Single Stream Recycle on pg 39 be same rate as OCC on pg37? Single Stream Recycle has potential process charge and no rebate OCC as potential processing charge potential.

UCF Answer: Pricing is not the same, however instructions on pg 37 are referenced.

69. Vendor Question: Number 14 - Contactor Insurance says submit to the University a certificate evidencing the existence thereof or binders and shall be delivered withing fifteen days of the tentative award date of the Contract. Is award date April 30th? should that say commencement date?

UCF Answer: No, the original Bid opening date was April 30, 2024 at 2:00 PM EST. April 30th was the due date to have your bid submitted. The award date will be at a later date once the Intent to Award document is posted to our website.

70. Vendor Question: Are all C&D open tops presently being recycled? If so, where are they being recycled?

UCF Answer: Yes, contractor is responsible for properly disposing materials once collected.

71. Vendor Question: Is the present hauler off the University campus by 7:am for all services currently?

UCF Answer: See answer to #34 and #35.

72. Vendor Question: What time does the present hauler start picking up on campus?

UCF Answer: Current hauler begins work after 12am.

73. Vendor Question: FL is feasible to be off campus by 7am, compactors, move in move outs and game days will all have different times. Are they expected to be complete by 7am as well?

UCF Answer: Event needs are determined separately based on time of event.

74. Vendor Question: If our corporate office resides in the state of Florida are we required to fill out attachment #1 form Bidders Statement of Principal Place of Business?

UCF Answer: Yes. If your principal place of business is located within the State of Florida, the Bidder must sign the form at the bottom, and attach to your solicitation response.

75. Vendor Question: Can the Contractor take demolition debris to a recycling facility for processing?

UCF Answer: Yes, contractor is responsible for properly disposing materials once collected.

UCF RATES 10-1-2023 to 6-30-2024

All accounts EXEMPT all other charges

Trash Dumpster Size	1 Time	2 Times	3 Times	4 Times	5 Times	6 Times	Extra Pick Up
2 yard	\$ 38.45	\$ 76.92	\$ 115.38	\$ 153.83	\$ 192.28	\$ 230.75	\$ 65.27
4 yard	\$ 76.93	\$ 153.86	\$ 230.78	\$ 307.70	\$ 384.64	\$ 461.56	\$ 78.32
6 yard	\$ 115.39	\$ 230.78	\$ 346.16	\$ 461.56	\$ 576.92	\$ 692.31	\$ 91.38
8 yard	\$ 153.86	\$ 307.70	\$ 461.56	\$ 615.42	\$ 769.30	\$ 923.14	\$ 104.43
10 yard	5xweek \$963.74 / extra pickup \$104.43						

\$0
CLN pressure wash srvc

Recycle Cardboard Dumpster	1 Time	2 Times	3 Times	4 Times	5 Times	6 Times	Extra Pick Up
8 yard	\$ 139.65	\$ 279.29	\$ 418.95	\$ 558.58	\$ 698.24	\$ 837.90	\$ 61.60

* No 2yd, 4yd, 6yd recycle dumpsters on contract

SSR consists of: cardboard, paper, beverage and food cans, plastic bottles and containers only. NO other materials or plastic bags of any kind allowed including plastic trash bags.

Recycle contamination \$50 per load applies for loads with more than 20% recycle contamination

Single Stream Dumpster	1 Time	2 Times	3 Times	4 Times	5 Times	6 Times	Extra Pick Up
8 yard	\$ 209.48	\$ 418.94	\$ 628.43	\$ 837.87	\$ 1,047.36	\$ 1,256.85	\$ 92.40

* No 2yd, 4yd, 6yd recycle dumpsters on contract

Compactor Rates - TRASH

Compactor rental, 30yd	\$ 341.00	J30	ground load(4 each) / dock load(1 each)
Compactor rental, 30yd	\$ 1,023.00	J30 override to \$750	trailer tipping (1 each)
6yd trailer cart rental, towable	\$ 341.00	6GF	
Compactor haul, 30yd	\$ 180.66	30C	
Disposal per ton	\$ 43.20	DTN	disposal increases as municipality increases

Compactor rental, 4yd	\$ 431.20	J4	
Compactor rental, 6yd	\$ 308.00	J6	
Compactor haul, 4yd	\$ 306.59	4C	3xweek service
Compactor haul, 6yd	\$ 337.71	6C	2xweek service
Xpu, 4yd	\$ 104.81	X4C	
Xpu, 6yd	\$ 157.21	X6C	

Compactors have fullness monitors that are hauled at 6-7 tons.

Compactor Rates - RECYCLE

Compactor rental, 30yd	\$ 2,046.00	YJ3	Trailer Tipping, SSR(1 each) OCC(1 each)
6yd trailer cart rental, towable	\$ 341.00	6GF	
Compactor haul, 30yd	no charge	Y30	
Disposal per ton	no charge	TNY	record tonnage only

Compactors have fullness monitors that are hauled at 6-7 tons.

All Compactors

Preventative Maintenance	exempt	MPM
Pressure wash service	exempt	CLN

Rearload truck game day \$ 2,182.40 per haul

Roll-off Rates, TRASH / C&D

Roll-off haul, 10yd	\$ 371.56	10O
Roll-off haul, 20yd	\$ 386.30	20O
Roll-off haul, 30yd	\$ 408.42	30O
Roll-off haul, 40yd	\$ 439.39	40O
Roll-off rental	exempt	no code
Disposal per ton	exempt	TNR
Pressure wash/deodorize	exempt	CLN
Roll-off haul, 42yd receiver box	comp haul	42C

Recycle contamination \$43.20 per ton (Orange Co trash landfill rate) applies for loads with more than 20% recycle contamination

Roll-off, RECYCLE CARDBOARD ONLY

Roll-off haul, 10yd	\$ 396.52	10F
Roll-off haul, 20yd	\$ 412.25	20F
Roll-off haul, 30yd	\$ 435.86	30F
Roll-off haul, 40yd	\$ 468.90	40F
Roll-off rental	exempt	no code
Disposal per ton, contaminated	exempt	TNY
Pressure wash/deodorize	exempt	CLN

Roll-off, Single Stream Recycle

Roll-off haul, 20yd	\$ 525.24	20F
Roll-off haul, 30yd	\$ 555.32	30F