



UNIVERSITY OF CENTRAL FLORIDA

Procurement Services

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ADDENDUM

IMPORTANT DOCUMENT – INVITATION TO NEGOTIATION ADDENDUM

ITN NUMBER: 2025-03CCS

ITN TITLE: Kaizen Project 2.0

OPENING DATE & TIME: **October 30, 2025, at 3:00PM ET**

ADDENDUM DATE: October 17, 2025

ADDENDUM NUMBER: 01

The purpose of this addendum is to answer questions asked during the open Question/Answer period.

PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM AND RETURN IT WITH YOUR PROPOSAL. FAILURE TO SIGN AND RETURN WITH YOUR PROPOSAL COULD RESULT IN REJECTION OF YOUR PROPOSAL.

PROPOSER'S SIGNATURE

PRINT OR TYPE PROPOSER'S NAME

COMPANY NAME

EMAIL ADDRESS

Kaizen Project 2.0

Questions and Answers Addendum 1

Question 1: Wanted to clarify something on the Bonfire site. It notes a zoom meeting. Is there a zoom meeting coming up and if so, will it occur before the deadline on the 17th or should our questions be emailed to you?

Answer 1: The Zoom meeting scheduled for Thursday, October 30, 2025 at 3:00 PM EST is for the announcement of the names of the companies that have submitted proposals by the submission deadline. We do not announce the awarding of the contract at that time.

All questions regarding this ITN should be emailed to Chuck Nicholas at Charles.nicholas@ucf.edu no later than today, 10/17/2025 before 5:00pm EST. A written response from UCF to all submitted questions will be emailed to all identified companies no later than Wednesday, 10/22/2025. This Addendum will also be posted to the UCF Procurement website.