

UNIVERSITY OF CENTRAL FLORIDA

Procurement Services 3544 Perseus Loop #160975 Orlando, FL 32816

September 22, 2025

Tews Company

Attn: Robin Elkins

RE: UCF ITN 2021-03TCSA Temporary Labor Services Contract

Dear Robin:

The University of Central Florida would like to exercise the 'Option to Renew' clause and extend this bid under the same terms and conditions for five (5) years – **November 1, 2025 through October 31, 2030**. All general and special conditions, including any written special provisions which may have been mutually accepted during the term of the bid, will remain in effect during the renewal period.

Your interest in serving the needs of the University of Central Florida is appreciated. Please indicate your decision and return this renewal form to me via email by **October 17, 2025**.

If you have any questions about this process, please feel free to contact me at charles.nicholas@ucf.edu

Sincerely,

Charles Nicholas Procurement Specialist III charles.nicholas@ucf.edu

1 RME	I accept the 'Option to Renew' and extend the above referenced bid, at the same terms, conditions for November 1, 2025 through October 31, 2030. Initials RME			
	I do not accept the 'Option to Renew' this bid for November 1, 2025 through October 31, 2030.			
	Reason(s)			
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Supplie	er Name Tews Consulting, Inc.	UCF Rep	Brian Sargent	
Title	Vice President of Operation	^S Title	Manager, Procurement	
Date	09/22/2025	Date	9/24/25	
Signatu	ire for the state of the state	Signature		