UNIVERSITY OF CENTRAL FLORIDA

Procurement Services
3544 Perseus Loop #160975
Orlando, FL 32816

September 22, 2025

Eight Eleven Group / Brooksource

Attn: Philip Regalado

RE: UCF ITN 2021-03TCSA Temporary Labor Services Contract

Dear Philip:

The University of Central Florida would like to exercise the 'Option to Renew' clause and extend this bid under the same terms and conditions for five (5) years – **November 1, 2025 through October 31, 2030**. All general and special conditions, including any written special provisions which may have been mutually accepted during the term of the bid, will remain in effect during the renewal period.

Your interest in serving the needs of the University of Central Florida is appreciated. Please indicate your decision and return this renewal form to me via email by **October 17, 2025**.

If you have any questions about this process, please feel free to contact me at charles.nicholas@ucf.edu

Sincerely,

Charles Nicholas
Procurement Specialist III
charles.nicholas@ucf.edu

__x__ I accept the 'Option to Renew' and extend the above referenced bid, at the same terms, conditions for November 1, 2025 through October 31, 2030. Initials TAS

_____ I do not accept the 'Option to Renew' this bid for November 1, 2025 through October 31, 2030.

Reason(s) _____

Supplier Name	Eight Eleven Group DBA Brooksource	UCF Rep	Brian Sargent
Title	Director of Orlando	Title	Manager, Procurement
Date	10.10.2025	Date	10/10/25
Signature		Signature	bsargent Digitally signed by bsargent Date: 2025.10.10 16:15:09 -04'00'